

**MINUTES**  
**Board of Commissioners Meeting**  
**May 18, 2010**

Those present were LWD Board members BarbeAnn Nelson-Dodson, Dennis Carter, James Newton, Brian Earls, and Bill Sawders. Also present were Luana Damerval- City of La Pine Representative, Dick Nored – District engineer, Scott Perkins – District Operator and Ashley Williams- Administrative Assistant.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:16 p.m.

**Minutes of previous meetings:** *Dennis made a motion to accept the minutes of the April 20, 2010 regular meeting. **Seconded by James. Motion carried unanimously.***

**Old Business:**

City of La Pine Utilities Committee Meeting & IGA: BarbeAnn inquired if the board would like her to resign her position as a Utilities Committee member. Brian asked if BarbeAnn felt as if anything was being accomplished by her attending the meetings. BarbeAnn stated that she felt that she had given all that she could offer to the committee. Brian suggested that the office personnel try to help the city if they need further attention. BarbeAnn stated that she would like to help the city reduce costs for public records fee's by personally presenting the items requested. Brian motioned that the first copy of all records be free and only to charge for further copies and for BarbeAnn to resign from the committee on Thursday May 20, 2010. **Motion carried unanimously.**

The IGA with the city was not reviewed because the district has not received a new copy from the city's attorney.

New Elementary School Update: Scott Perkins reported that the check for the School District was for the extra work that the district had asked them to do when the school installed the line on Huntington. No further update as there was no one from the School District present.

Application for Funding Update: Dick reported that there would be more information on the application in June. He stated that we got the application in early and that any decisions made would be done so in June of 2010.

Biogreen Proposal: Dick stated that he had gotten an email proposal from Biogreen and had passed that information on to Donna Zigler via email that morning. Donna Zigler was not in attendance, so the board requested that we have the proposal mailed to them as soon as possible.

Water Rights Update: Dick and Scott agreed that there was no update.

**New Business:**

Raise for Utility Worker: BarbeAnn stated that she would like to give the Utility Worker that was hired in May 2009 a raise for his one year of employment. She also stated that she would like to give the employees a raise for completion of any certifications that they may receive. Dennis suggested that if they were doing raises that they should do them for all employees and start conducting annual reviews as well. *Bill made a motion that all employees get a 50 cent rise effective July 1, 2010, and to give employees a 50 cent raise for each certification that they receive. **Motion seconded by Dennis. Motion carried unanimously.***

**Financial Reports:** *Brian made a motion to accept the financial reports as presented. **Seconded by James. Motion carried unanimously.***

**Payment of Bills:** *Bill made a motion to pay all bills as presented to the Board. **Seconded by Dennis. Motion carried unanimously.***

**Correspondence List:** There was no correspondence.

There being no further business, President BarbeAnn Nelson-Dodson adjourned the meeting at 1:51 pm.

Respectfully submitted by:

Ashley Williams  
Administrative Assistant