

**MINUTES**  
**Board of Commissioners Meeting**  
**December 8, 2009**

Those present were LWD Board members BarbeAnn Nelson-Dodson, Dennis Carter, Brian Earls, Ron Smith and Bill Sawders. Also present were Kitty Shields, Ashley Williams — Administrative Assistant, Dick Nored, and Donna Zigler — Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:06 p.m.

**Minutes of previous meetings:** Ron made a motion to accept the minutes of the October 13, 2009 and November 10, 2009 meetings. Seconded by Dennis. **Motion carried unanimously.**

**Old Business:**

Keep Temporary Employee Until Donna Zigler Returns from Surgery: BarbeAnn would like to keep the temporary office help on until Donna is released back to work full time. The Board agreed to keep the temporary office help until the January meeting at which time this will be discussed again.

Application for Funding —Update: Dick Nored reported that there is a lot of grant money available and USDA Rural Development may want us to raise rates in order to obtain funding upwards of \$40 to \$45 per equivalent dwelling unit (EDU). BarbeAnn stated that if we are required to raise rates, she doesn't want the funding. The Board agreed. Brian stated that if there is any way to negotiate a raise in rates, he would like to know. Dick indicated that we can raise the rates only in the Cagle Acres subdivision, which is where the funding would be utilized. BarbeAnn asked Dick to find out from Pam Swires at USDA what our options are.

Water Rights —Update: No update.

Christmas Party —Time and Location: The Christmas party will be held tonight, Tuesday, December 8 at 6:00 pm at the Harvest Depot.

**New Business:**

First Reading of Ordinance 2009-1: Brian conducted the first reading of Ordinance 2009-1. No public comment on this ordinance. The second reading will be at the January 12, 2010 meeting.

City of La Pine Committee for Water and Sewer: Kitty Shields attended today's meeting to remind the Board that we would need a motion to send someone as a representative of the District to be on the committee formed by the city to

discuss taking over water and sewer. Dennis made a motion to have BarbeAnn become a committee member to represent the District. Seconded by Brian. **Motion carried unanimously.**

Cleaning of Office: BarbeAnn stated that since terminating the cleaning company, the office has been cleaned by staff and looks great.

Building of Structure Over Heat Pump: BarbeAnn would like District employees to build a structure to cover the heat pump that is not attached the building and that will provide protection from the weather.

**Financial Reports:** Brian made a motion to accept the financial reports as presented. Seconded by Bill. **Motion carried unanimously.**

**Payment of Bills:** Bill made a motion to pay all bills as presented to the Board. Seconded by Ron. **Motion carried unanimously.**

**Correspondence List:** There was no correspondence.

There being no further business, President BarbeAnn Nelson-Dodson adjourned the meeting at 1:44 pm.

Respectfully submitted by:

Donna Zigler  
Operations Manager