

MINUTES
Board of Commissioners Meeting
June 9, 2009

Those present were LWD Board members BarbeAnn Nelson-Dodson, Dennis Carter, Ron Smith, and Brian Earls. Also present: Jayne Benner, Jennifer Wells, Ira Fefferman, Brandon Barr, Rob Broberg, Tim Riley, Nan Hall, Brenda Dullum, Ted Scholar, Kyle Gorman, Clark Jackson, Dick Nored, Scott Perkins – District Operator and Donna Zigler – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:08 p.m.

Minutes of previous meetings: Dennis made a motion to approve the minutes of the May 12, 2009 Board of Commissioners meeting as presented. Seconded by Ron. **Motion carried unanimously.**

Old Business:

Water Rights – Update: No update to report. Scott will talk to Steve Shropshire about the \$65,000 figure he feels it will cost to obtain water rights.

Bio Green: Rob Broberg provided the Board with a proposal to upgrade certain parts of the water system to accommodate the new bio mass plant (see attached). Some of the upgrades include: a new 1.2 million gallon tank, an additional 16” transmission line down Finley Butte Road from the well site that will then run down Darlene Way to Reed Road and connect at the intersection of Russell and Reed Roads, an annual cash payment for water of \$50,000.00 and an additional well at the well site.

System Development Charges would be paid by infrastructure contribution. If the District’s electricity increases due to the increased water demand, Biogreen will be charged.

They also proposed using effluent from the treatment plant for their cooling system. Dick feels it will be diluted enough to be used. Barb would like to see a productive use of the steam for heating.

Ron made a motion to accept Biogreen’s proposal. Seconded by Brian. **Motion carried unanimously.**

Round Up Trailer Park: Jennifer Wells, attorney for the Round Up Trailer Park attending today’s meeting to discuss the system development charges assessed for more trailers added to the park. After a brief discussion on this issue, it was decided that Jennifer, Ira and Barb will do a walk through together to determine the correct amount of units.

Annual Letter: The Board agreed to send the letters together with the sewer district.

Nan Hall: Nan attended today’s meeting to see if she needed to provide the District with any info. The Board assured her that we are up to speed on the project.

New Business:

Certification of Election Results: Dennis made a motion to accept the election results provided by the Deschutes County Clerk's office. Seconded by Ron. **Motion carried unanimously.**

Resolution 2009-2 – Amending FY08-09: Donna explained that she moved \$25,000.00 to water system improvements and \$10,000.00 to legal fees from the general operating contingency in the FY08-09 budget. Ron made a motion to adopt the resolution. Seconded by Dennis. **Motion carried unanimously.**

Resolution 2009-3 – Adopting FY09-10: Ron made a motion to adopt the resolution for the FY09-10 budget. Seconded by Dennis. **Motion carried unanimously.**

Employee Raises (COLA + ?): After brief discussion, Brian made a motion to give Donna and Scott both 3% cost of living increases. The temporary full-time employee will have a 60 day evaluation and will be reviewed again in 6 months. Seconded by Dennis. **Motion carried unanimously.**

Donation of Water for Relay 4 Life and the La Pine Rodeo: As in years past, the District has made this donation. Ron made a motion to make this donation to both events. Seconded by Brian. **Motion carried unanimously.**

Financial Reports: Brian made a motion to accept the financial reports as presented. Seconded by Ron. **Motion carried unanimously.**

Payment of Bills: Dennis made a motion to pay all bills as presented to the Board. Seconded by Brian. **Motion carried unanimously.**

Correspondence List: The correspondence list was reviewed.

There being no further business, President BarbeAnn Nelson-Dodson adjourned the meeting at 2:15 pm.

Respectfully submitted by:

Donna Zigler
Operations Manager