

**MINUTES**  
**Board of Commissioners Meeting**  
**April 14, 2009**

Those present were LWD Board members BarbeAnn Nelson-Dodson, Ron Smith, Dennis Carter, Brian Earls and Beverly Lawlor. Also present: Nan Hall – Bend-La Pine Schools, Jayne Benner – Chamber of Commerce, Kitty Shields – La Pine City Council rep, Dick Nored, Scott Perkins – District Operator and Donna Zigler – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:02 p.m.

**Minutes of previous meetings:** Beverly made a motion to approve the minutes of the March 10, 2009 Board of Commissioners meeting as presented. Seconded by Dennis. **Motion carried unanimously.**

**Guests:** Kitty Shields attended today's meeting to discuss the city assuming the District's loans. Discussion followed on the process involved in assuming the District's debt.

Nan Hall attended today's meeting just to keep in touch with the District on the new elementary school project and to make sure we didn't have any questions or concerns regarding the project. No questions or concerns from the Board at this time.

**Old Business:**

Water Rights Update: Scott gave the Board an update on water rights. Steve Shropshire feels that the water rights we are looking at are not old enough and may not be provable. Scott will talk with Steve again to get a cost estimate for his services as well as the cost of purchasing water rights.

Letter from District Counsel to Sharon Smith Re: Unauthorized Use Penalty: The Board reviewed the letter sent by District Counsel John Wolfe to Sharon Smith rescinding the unauthorized use penalty.

SDAO Matching Grant: Donna reported that we received the matching grant from Special Districts. She will get payment to Midstate Electric so that they can begin installing the security system in the office and security light at the well site.

IGA with City of La Pine: The Board reviewed and agreed on the first extension of the IGA with the city. BarbeAnn signed on behalf of the District.

Hiring of Utility Worker: Scott would like to have someone hired by May 1, 2009. BarbeAnn would like to be present for the interviews.

## **New Business:**

Round Up Trailer Park – Ira Fefferman: No representative of the park attended the meeting.

Resolution 2009-1 – Amending Equivalent Dwelling Unit Schedule: Brian read the Resolution and asked for public comment. There was no public comment. Ron made a motion to adopt Resolution 2009-1. Seconded by Dennis. **Motion carried unanimously.**

Annual Performance Appraisals: BarbeAnn will work on this project.

Review of All Ordinances and Resolutions: Carrie Connelly, District counsel, suggested that it is time to review all ordinances and resolutions. We will begin this process in July 2009.

Budget Amendment for FY08-09 Budget: Donna will prepare a budget amendment for the FY08-09 budget year. It will be ready for the June 2009 meeting.

Budget Officer for FY09-10 Budget/Budget Committee: Donna reported that anyone can be voted Budget Officer. She also reported that we only have three budget committee members and asked the Board to ask people if they would like to serve on the budget committee. BarbeAnn stated that Ron Dodson will serve if necessary.

Donation to La Pine Frontier Days Association: Ron made a motion to donate \$150.00 to the LPFDA. These funds shall be taken from backflow revenue. Seconded by Brian. **Motion carried unanimously.**

Dick Nored – USDA Funding: Dick reported to the Board that USDA RD is still giving funding with very low interest rates. He suggested that we begin the annexation process as soon as possible. Donna will contact Carrie Connelly, District counsel, and Tom Anderson, Director for Deschutes County Community Development to see about beginning this process.

**Financial Reports**: Brian made a motion to accept the financial reports as presented. Seconded by Beverly. **Motion carried unanimously.**

**Payment of Bills**: Dennis made a motion to pay all bills as presented to the Board. Seconded by Ron. **Motion carried unanimously.**

**Correspondence List**: The correspondence list was reviewed.

There being no further business, President BarbeAnn Nelson-Dodson adjourned the meeting at 1:58 pm.

Respectfully submitted by:

Donna Zigler  
Operations Manager