

MINUTES
Board of Commissioners Meeting
December 9, 2008

Those present were LWD Board members BarbeAnn Nelson-Dodson, Beverly Lawlor, Ron Smith, Dennis Carter, and Brian Earls. Also present: Ollie Scheideman, John Harding, Dick Nored, Scott Perkins – District Operator and Donna Zigler – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:01 p.m.

Minutes of previous meetings: Dennis made a motion to approve the minutes of the November 11, 2008 Board of Commissioners meeting as presented. Seconded by Beverly. **Motion carried unanimously.**

Old Business:

Cagle Subdivision System Expansion: The Board reviewed the vote statistics. After brief discussion, Dennis made a motion to begin the annexation process with Deschutes County. Seconded by Brian. **Motion carried unanimously.**

SDAO Matching Grant – Update: After brief discussion, Brian made a motion to accept the bid from Midstate Electric Cooperative to install a security system in the office and security light at the well site and submit the bids to SDAO for their Matching Grant Program. Seconded by Dennis. **Motion carried unanimously.**

Telegraph/Drafter – Acceptance of Project/Payment to Moore Excavation: The Board agreed to sign the application for payment, minus 5% retainage to be paid later.

Response Letter from Speer Hoyt Re: School District Unauthorized Use Penalty: The Board reviewed the letter sent to the Bend-La Pine School District from John Wolfe of Speer Hoyt. No response from the school district as of today's meeting.

New Business:

Ollie Scheideman – Foreclosure Issue: Mr. Scheideman attended today's meeting to inquire about a property he bought that was in foreclosure and had a past due water bill. BarbeAnn reiterated what Donna had already explained to Mr. Scheideman prior to the meeting in that we were unaware of the name of the bank that foreclosed on the property and were not contacted by the title company about any unpaid water bills. Donna told Mr. Scheideman she will send a letter to the bank and title company explaining the situation in the hopes they will pay the past due amount left by the previous owner.

John Harding: Mr. Harding attended today's meeting to ask about the status of the bio mass plant and the senior affordable housing. BarbeAnn explained that we have not had discussions regarding either project since July 2008 as reps for both projects have not attended any meetings since then.

Thomas Boyd – Contesting High Water Bill: Mr. Boyd did not attend today's meeting. Donna told the Board that the meter has been checked for a leak and no leak was detected.

Employee Gift Cards: Brian made a motion to purchase employee gift cards from Fred Meyer. Funds for this purchase will come from backflow revenue. Seconded by Beverly. **Motion carried unanimously.** Ron made a motion to purchase gifts for Board members with a limit of \$100.00 per board member. Funds for this purchase will come from backflow revenue. Seconded by Brian. **Motion carried unanimously.**

Resolution 2008-3 – Adopting Identity Theft Program: Brian read Resolution 2008-3 by title. There being no discussion on the resolution, Brian made a motion to adopt the Resolution. Seconded by Dennis. **Motion carried unanimously.**

Donations to Christmas Basket Association & SCOOTR: Brian made a motion to donate \$150.00 to the Christmas Basket Association, SCOOTR and La Pine Park & Recreation District. These funds will come from backflow revenue. Seconded by Dennis. **Motion carried unanimously.** BarbeAnn would like the Board to consider options for helping the park & recreation district. Ron made a motion to reduce the EDUs at each building owned by park & rec to 1 for 6 months. Seconded by Brian. **Motion carried unanimously.**

Payment to USDA RD: Donna stated that the annual payment had been made to USDA.

Moving of Coffee Shack from Ray's to Bancorp: After brief discussion, Dennis made a motion to require connection to the water system and pay an SDC of \$1,405.00. Seconded by Ron. **Motion carried unanimously.** Donna will send Rex Leseuer (property owner) a letter explaining this decision.

SDAO Conference – February 5-9, 2009: Dennis made a motion to send Barb to the conference. Seconded by Brian. **Motion carried unanimously.**

Consideration of Allowing Employees Friday, December 26th off with Pay: Brian made a motion to allow employees to trade the day after Christmas for President's Day as a paid day off. Seconded by Beverly. **Motion carried unanimously.**

Financial Reports: Brian made a motion to accept the financial reports as presented. Seconded by Dennis. **Motion carried unanimously.**

Payment of Bills: Ron made a motion to pay all bills as presented to the Board. Seconded by Dennis. **Motion carried unanimously.**

Correspondence List: The correspondence list was reviewed.

Motion to adjourn made by Beverly. Seconded by Brian. **Motion carried unanimously.** Meeting adjourned at 2:30 p.m.

Respectfully submitted by:

Donna Zigler
Operations Manager