

MINUTES
Board of Commissioners Meeting
August 12, 2008

Those present were LWD Board members BarbeAnn Nelson-Dodson, Brian Earls, Ron Smith, Dennis Carter, and Beverly Lawlor. Also present: Neal Henderson, John Harding, Scott Perkins – District Operator and Donna Blatnik – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:01 p.m.

Minutes of previous meetings: Dennis made a motion to approve the minutes of the July 8, 2008 Board of Commissioners meeting and as presented. Seconded by Ron. **Motion carried unanimously.**

Old Business:

Sign for Office: After reviewing the options provided for a wood sign, Beverly made a motion to purchase the raised letter option for \$800.00 to be split with the sewer district. Seconded by Brian. **Motion carried unanimously.**

Approval to Proceed with Telegraph and Drafter Road Bid Package: Dennis made a motion to proceed with the bid packages with Scott's approval. Seconded by Beverly. **Motion carried unanimously.**

Bio Mass: No representatives from Silvan Power present. No discussion.

New Elementary School: No representatives from the school district were present. The Board did direct Donna to send an email to Charlie Beck and ask for a timeline for construction.

Senior Affordable Housing: No representatives were present. No discussion.

New Business:

Letter to Bend La Pine Schools Re: Unauthorized Water Line Shut Off: The Board reviewed the letter sent to the school district regarding the unauthorized shut off of the main line on Coach Road. Donna will send a letter at the end of August if there has been no response by then.

Kathy Stevens – Account No. 1072: The Board reviewed correspondence sent to Ms. Stevens regarding her account. Ms. Stevens was not present.

Backflow Testing: Brian made a motion to allow AWS Backflow Testing to perform all the residential backflow testing for \$15.10 per backflow. Seconded by Ron. **Motion carried unanimously.**

Purchase of Additional Computer: Ron made a motion to purchase an additional computer for the office for not more than \$1,800.00. Seconded by Dennis. **Motion carried unanimously.**

Policy Regarding Customer Complaints: Donna will check with SDAO for any policies they may suggest on this. For now, customers will complaints will be directed to attend a meeting to bring their complaint formally before the Board.

Financial Reports: Financial reports were reviewed.

Payment of Bills: Ron made a motion to pay all bills as presented to the Board. Seconded by Brian. **Motion carried unanimously.**

Correspondence List: The correspondence list was reviewed.

Motion to adjourn made by Beverly. Seconded by Dennis. **Motion carried unanimously.** Meeting adjourned at 1:36 p.m.

Respectfully submitted by:

Donna Zigler
Operations Manager