

MINUTES
Board of Commissioners Meeting
July 8, 2008

Those present were LWD Board members BarbeAnn Nelson-Dodson, Dennis Carter, and Beverly Lawlor. Also present: Lou Gillette, Dave Crider, Bill Benson, Neal Henderson, Christina Riggs, Scott Perkins – District Operator and Donna Blatnik – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:00 p.m.

Minutes of previous meetings: Dennis made a motion to approve the minutes of the June 10, 2008 Board of Commissioners meeting and as presented. Seconded by Beverly. **Motion carried unanimously.**

Old Business:

Approval to Proceed with Telegraph and Drafter Road Bid Package: No action taken.

Second Reading – Ordinance 2008-1 - Cross-Connection Ordinance: Dennis read Ordinance 2008-1 for a second time. The floor was opened to public comment. No public comment. Beverly made a motion to adopt Ordinance 2008-1. Seconded by Dennis

Bio Mass: Lou Gillette attended the meeting to discuss the possibility of the District allowing the bio mass plant to drill their own wells for nondomestic use. He stated that the wells may become property of the District when the plant is closed. Donna asked about the water rights and Lou stated he didn't think that we would get the water rights. Donna stated that the wells wouldn't be of much use to the District if we weren't able to obtain the water rights. Discussion tabled.

New Elementary School: No representatives of the Bend La Pine School District were present. No discussion.

VFW/La Pine Community Kitchen: Bill Benson & Christina Riggs attended the meeting to address the Board's request for more information regarding the construction at the La Pine Community Kitchen. BarbeAnn explained how the District currently charges them for water. Bill and Christina explained that Deschutes County is donating a building and they will move the eating portion of the kitchen to the new building. The current space used for eating will become storage. They also explained that the amount of seating will not change with the new building. Since seating will not change, there will be no change in billing at this time. BarbeAnn explained that if they add seating, their bill may increase and they may be liable for additional system development charges.

Senior Affordable Housing: No representatives of the senior affordable housing project were present. No discussion.

Landscaping: Beverly asked if we could find someone to maintain the landscaping. Donna will contact Rick Hughes who currently cleans the office. He also installs and maintains landscaping around La Pine.

New Business:

Account No. 599 – Credited Late Fees: Donna explained to the Board that she credited this customer for late fees as he says he did not receive any notices prior to the certified letter she sent him.

Community First Bank – Thank You: Donna reported that Community First Bank would like to give the District a gift of appreciation for our continued business with them. The Board directed Donna to ask Community First if they could make a donation to the La Pine Community Kitchen on our behalf.

Overtime – After 8 Hours or 40 Hours: After brief discussion, Beverly made a motion to allow employees to earn overtime pay after working an 8 hours per day. Seconded by Dennis. **Motion carried unanimously.**

FY07-08 Audit: Donna reported that Harrigan Price Fronk will be here the week of August 18, 2008 to perform the District's annual audit. BarbeAnn will volunteer time to help Donna prepare for the audit. Dennis made a motion to allow BarbeAnn to help Donna. Seconded by Beverly. **Motion carried unanimously.**

Financial Reports: Financial reports were reviewed.

Payment of Bills: Beverly made a motion to pay all bills as presented to the Board. Seconded by Dennis. **Motion carried unanimously.**

Correspondence List: The correspondence list was reviewed.

Motion to adjourn made by Dennis. Seconded by Beverly. **Motion carried unanimously.** Meeting adjourned at 2:35 p.m.

Respectfully submitted by:

Donna Blatnik
Operations Manager