

MINUTES
Board of Commissioners Meeting
January 8, 2008

Those present were LWD Board members BarbeAnn Nelson-Dodson, Dennis Carter and Brian Earls. Also present: Ron Smith, Lou Gillette, Dick Nored, Scott Perkins – District Operator and Donna Blatnik – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:17 p.m.

Minutes of previous meetings: Dennis made a motion to approve the minutes of the December 11, 2007 Board of Commissioners meeting and as presented. Seconded by Brian. **Motion carried unanimously.**

Old Business:

New Bill Format: The Board reviewed the new billing format prepared by CUSI and discussed the option of enclosing a return payment envelope with the new bill. Dennis made a motion to accept the new format and provide a return payment envelope. Seconded by Brian. **Motion carried unanimously.**

Bio-Mass: Lou attended today's meeting to discuss the possibility of having a work session prior to our next meeting. Donna will set up a work session for Monday, February 11, 2008 and let the appropriate parties know as well as put an ad in the Frontier.

Master Plan: Dick feels that he may be able to have something for the Board to review by April 2008.

New Business:

Rob Roy, Pacific Crest Affordable Housing – Proposed Affordable Housing Subdivision: Discussion followed with Rob Roy, engineer Dick Nored and the Commissioners on possible options that will enable Pacific Crest to keep costs low. It was decided to have Rob work with Dick on this, but the Board set the requirement that no more than 18 months will pass before the District's to and through rule is followed. It was agreed that a phone vote on this issue will be OK.

City of La Pine Request for Customer Information: The Board reviewed the letter from Carrie Connelly regarding privacy issues and customer information. Dennis made a motion not to provide the city of La Pine with customer information based on privacy laws and advice from legal counsel. Seconded by Brian. **Motion carried unanimously.**

Accepting Credit Card Payments Online: Donna provided information to the Board regarding accepting credit card payments. This would be done through our billing company, CUSI. We would set up a link on our website where customers could go to make their payment. The board agreed to have Donna check into this further.

Ron Smith – Interest in Board Position No. 5: Mr. Smith attended today's meeting because he has an interest in taking the recently vacated position no. 5 on the Board. After brief discussion, Brian made a motion to accept Mr. Smith as Randy Rhoades' replacement for Board position no. 5. Seconded by Dennis. **Motion carried unanimously.** Donna will have new signature cards prepared at Community First Bank to replace Mr. Smith with Randy Rhoades.

Financial Reports: Financial reports were reviewed.

Payment of Bills: Brian made a motion to pay all bills as presented to the Board. Seconded by Ron. **Motion carried unanimously.**

Correspondence List: The correspondence list was reviewed.

Meeting adjourned at 1:55 p.m.

Respectfully submitted by:

Donna Blatnik
Operations Manager