

MINUTES
Board of Commissioners Meeting
December 11, 2007

Those present were LWD Board members BarbeAnn Nelson-Dodson, Beverly Lawlor and Brian Earls. Also present: Dick Nored, Scott Perkins – District Operator and Donna Blatnik – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:06 p.m.

Minutes of previous meetings: Brian made a motion to approve the minutes of the November 13, 2007 Board of Commissioners meeting and as presented. Seconded by Beverly. **Motion carried unanimously.**

Old Business:

IGA with City of La Pine – Review and Sign: After reviewing the agreement, Brian made a motion to sign the agreement. Seconded by Beverly. **Motion carried unanimously.** The original agreements will be given to the city for council signatures.

Christmas Gifts for Employees: BarbeAnn suggested increasing the gift amount to \$300.00 per employee. Brian made a motion to increase the gift amount to \$300.00 to be paid out of backflow testing revenue. Seconded by Beverly. **Motion carried unanimously.**

Agreement with HGE for Water System Capital Facilities Plan: As decided at the previous meeting, BarbeAnn signed and returned the agreement to HGE.

New Business:

Chris Stollar – The Bulletin: Chris did not attend today's meeting.

Randy Rhoades' Board Position: The board briefly discussed options for filling this position. Donna will run an ad and other commissioners will ask others if they are interested.

Request from Customers to be Annexed into the District: After brief discussion on letters received from property owners outside the District, Donna was directed to send them letters stating it may be years before water service can be provided.

Hydrant Damaged – Hwy 97 @ Pam Lane/Review Estimate for Insurance Claim: The repair to this hydrant has been completed by Stan Russell Construction. Donna will submit the cost of repair and the cost of water lost to the responsible party's insurance company for reimbursement.

Resolution 2001-3 – Adding Fee for Hanging Shut Off Notices: Brian read the resolution and new charge for hanging shut off notices. He then made a motion to accept the resolution. Seconded by Beverly. **Motion carried unanimously.**

Donations to La Pine Christmas Baskets/Scootr: Brian made a motion to donate \$150.00 to the La Pine Christmas Basket Association and \$200.00 to S.C.O.O.T.R. These donations will be made out of backflow testing revenue. Seconded by Beverly. **Motion carried unanimously.**

Internal Controls and Loss Prevention Workshop – Donna: Brian made a motion to send Donna to this class. Seconded by Beverly. **Motion carried unanimously.**

SDAO Annual Conference: Brian made a motion to send Donna and BarbeAnn to the Special District's Annual Conference in Bend in February 2008. Seconded by Beverly. **Motion carried unanimously.**

Financial Reports: Financial reports were reviewed.

Payment of Bills: Brian made a motion to pay all bills as presented to the Board. Seconded by Beverly. **Motion carried unanimously.**

Correspondence List: The correspondence list was reviewed.

Meeting adjourned at 1:55 p.m.

Respectfully submitted by:

Donna Blatnik
Operations Manager