

MINUTES
Board of Commissioners Meeting
August 14, 2007

Those present were LWD Board members BarbeAnn Nelson-Dodson, Beverly Lawlor, Brian Earls and Dennis Carter. Also present: Gordon Wanek, Terry Makinson, Frank Eaton, Kitty Shields, Dick Nored, Scott Perkins – District Operator and Donna Blatnik – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:01 p.m.

Minutes of previous meetings: Dennis made a motion to approve the minutes of the July 10, 2007 Board of Commissioners meeting and as presented. Seconded by Beverly. **Motion carried unanimously.**

Old Business:

MOU with City of La Pine – Review Attorney’s Changes: The Board reviewed the revised MOU sent by Speer Hoyt. Beverly made a motion to accept the changes and have District counsel prepare finals to be sent to the city of La Pine for their review. Seconded by Dennis. **Motion carried unanimously.**

Combining Monthly Billing with Sewer District: Donna updated the Board on the progress of combining the bills. Necessary software upgrades have been done. She has e-mailed questions to District counsel and is waiting for responses.

Sign for Office (share expense with LSSD): The Board asked Donna to get bids on signs for the office.

FY06-07 Audit: Harrigan Price Fronk has completed their work for the audits here in the office. They are planning on attending the September 11 or October 9 meeting to present their findings to the Board.

Landscaping: Beverly stated the need to clean up the landscaping in the parking lot. Donna had someone who needed to complete community service weed the area, but it needs to be sprayed to slow further weed growth.

New Business:

Gordon Wanek: Gordon attended today’s meeting to discuss his concerns with increased EDUs at Gordy’s Truck Stop. Scott performed a site survey at the truck stop and noted an additional restroom in the store and additional seating in the restaurant, as per Gordon’s restaurant manager. Gordon

said the seating has actually decreased since the last site survey. BarbeAnn explained that if seating has actually decreased, it would be in Gordon's best interest to continue paying for the extra seats in the event another site survey shows increased seating. This way he wouldn't need to pay for the increase, which would include additional SDCs, until the original amount is surpassed. Gordon asked if the site survey could be done again with him present. Scott will hopefully be able to go back in September to meet with Gordon and perform another site survey. Gordon requested the mailing address for all his bills be changed to PO Box 2935, La Pine, Oregon 97739.

Terry Makinson, who works for Gordon, attended today's meeting to ask if another site survey could be done at the Whispering Pines RV Park to make sure everything is counted correctly. Scott will do this in September also.

Taking Deposits from Renters: Discussion followed on the pros and cons of requiring deposits for new customers. Beverly feels the property owner or property management company should assess the deposit as part of the move-in process. No resolution could be made; therefore discussion on this topic will be tabled until the next meeting.

Revision to La Pine Park & Rec's Billing for Finley Butte Park: The Board reviewed the letter from La Pine Park requesting the District remove the EDU for the caretaker's residence at the Finley Butte park. Donna has made the revision to their account, but BarbeAnn would like to attend their next meeting to discuss this with them in person to make sure they understand that if they add it later, they may be required to pay SDCs.

Review EDU Chart: Donna and BarbeAnn will review the EDU chart and make any necessary changes to ensure both water and sewer Districts use the same criteria.

Silvan Power/Bio Mass: The Board reviewed the letter prepared by Dick Nored regarding necessary criteria to be met by Silvan Power in order for the District to provide water to their plant. Silvan Power has stated they will need water by June 2009. Dick will continue to work with Silvan Power.

Treasurer's Report: Brian made a motion to accept and sign the Treasurer's Report. Seconded by Dennis. **Motion carried unanimously.**

Payment of Bills: Dennis made a motion to pay all bills as presented to the Board. Seconded by Brian. **Motion carried unanimously.**

Correspondence List: The correspondence list was reviewed.

Meeting adjourned at 3:07 p.m.

Respectfully submitted by:

Donna Blatnik
Operations Manager