

## MINUTES Board of Commissioners Meeting February 13, 2007

Those present were LWD Board members BarbeAnn Nelson-Dodson, Dennis Carter, Beverly Lawlor, Brian Earls and Randy Rhoades. Also present: Dick Nored and Donna Blatnik – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:05 p.m.

**Minutes of previous meetings:** Beverly made a motion to approve the minutes of the January 9, 2007 Board of Commissioners meeting and as presented. Seconded by Brian. **Motion carried unanimously.**

### Old Business:

City of La Pine Update: BarbeAnn reported the cost for the city to take over the District will be high, probably over \$20,000 because they need to re-apply for District loans instead of just assuming the debt. She will ask the city council for a decision on when they intend to take over the District and suggest they wait until the end of fiscal year 07-08. She will ask them to let us know by March 1 of each year what their intentions are so we can prepare our budget accordingly.

Bio-Mass Plant Update: After discussion on the water rights necessary to provide water to the bio-mass plant, Dennis made a motion to have Dick Nored look into obtaining additional water rights. Seconded by Brian. **Motion carried unanimously.**

Consolidation of PO Box with Sewer District: Donna reported we are on the post office's list to get a bigger PO box so that we can share with the sewer district.

### New Business:

Revisions to Ordinance 2003-1: The Board reviewed the changes Donna made to the ordinance. She will send to the attorney for comment.

Trepanier Construction – SDCs for 16639 Box Way: Donna explained to the Board that Trepanier Construction contacted her to discuss SDCs and feel they are too high. No one from Trepanier attended today's meeting.

OAWU Annual Conference, March 5-9: Donna reported that Scott will be attending the week-long conference in Sunriver to get his required CEUs.

Security Lighting in Parking Lot: Brief discussion followed on the problem with the lighting in the parking lot. Donna will get a price quote on what it takes to install another security light. She will also contact Midstate electric to see how much it would cost to have a security light installed at the well site on Finley Butte.

Require Radio Read Meters for New Subdivisions/Retrofit of Old Meters: Discussion followed on requiring all new construction to install radio read meters instead of touch reads. Brian made a motion to require radio reads be installed on all new construction. Seconded by Randy. **Motion carried unanimously.** We will also begin retrofitting the old meters to make them radio read.

Donation of Water to Cycle Oregon: The Board discussed donating water to this year's event. Dennis made a motion to donate water. Seconded by Randy. **Motion carried unanimously.**

Property on Rosland Road – Connection to Water: Donna reported she received a phone call from someone outside the District boundary, but within the city limits, who would like to connect to water. Donna has sent an e-mail to our attorney but has not heard back yet. When we get a response, she will forward it on to the customer in question.

Vinh Tran – Request to Waive Late Fees: The Board reviewed a letter sent by Vinh Tran asking them to waive his late fees. Donna provided the Board with a copy of the billing/payment history on this account. After reviewing all documentation, the Board decided not to waive the late fees due to the fact that he had made payments prior to tenants moving in. Donna will send a letter explaining the Board's decision.

Rick Coffin – Request to Waive Late Fees: The Board reviewed a letter sent by Rick Coffin asking them to waive his late fees. This property was sold and Mr. Coffin was not aware he had to have water put in his name, even though he had sewer changed over to him. The Board asked Donna to send him a letter asking him to contact the title company responsible for this sale and ask them why nothing was sent to the District asking if there was any outside debt on this property.

**Treasurer's Report:** Brian made a motion to accept and sign the Treasurer's Report. Seconded by Dennis. **Motion carried unanimously.**

**Payment of Bills:** Randy made a motion to pay all bills as presented to the Board. Seconded by Dennis. **Motion carried unanimously.**

**Correspondence List:** The correspondence list was reviewed.

Beverly made a motion to adjourn the meeting. Seconded by Dennis. **Motion carried unanimously.** Meeting adjourned at 2:20 p.m.

Respectfully submitted by:

Donna Blatnik  
Operations Manager