

## MINUTES

### Board of Commissioners Meeting

### June 11, 2006

Those present were LWD Board members BarbeAnn Nelson-Dodson, Dennis Carter and Brian Earls. Also present: Kitty Shields, Randy Rhoades, Scott Perkins – District Operator and Donna Blatnik – Operations Manager.

A quorum was established and Vice-President BarbeAnn Nelson-Dodson called the meeting to order at 1:05 p.m.

**Minutes of previous meetings:** Brian made a motion to approve the minutes of the May 9, 2006 Board of Commissioners meeting and as presented. Seconded by Dennis. **Motion carried unanimously.**

#### Old Business:

Agreement with LSSD – Wage Increase for Scott: Donna reported that at the Sewer District meeting held on June 8, the Board of Directors agreed to pay \$3,000.00 per month for Scott and Donna's services. This includes a \$6.00 raise for Scott. Randy made a motion to accept the \$3,000.00 month fee to be reviewed within 6 months to determine the amount covers all costs incurred by the District. Seconded by Brian. **Motion carried unanimously.**

Hooker Creek – Unauthorized Use Penalty: Discussion followed on the fact that payment has not been sent for the penalty and damage done to hydrant meter no. 6. It was agreed to have Donna send a letter stating if payment hasn't been received by June 30, 2006, the District would require Hooker Creek to return all hydrant meters in their possession and would not be allowed to use District water until the payment was made.

#### New Business:

James Newton's Resignation from Board of Commissioners: BarbeAnn read James' resignation letter.

Rick West's Resignation from Board of Commissioners: BarbeAnn read Rick's resignation letter.

Appointment of New Commissioners: BarbeAnn nominated Randy Rhoades to take position no. 5 vacated by James. Brian made a motion to accept Randy's nomination. Seconded by Dennis. **Motion carried unanimously.** Discussion followed on possible replacements for position no. 4

vacated by Rick. BarbeAnn suggested contacting Corinne Martinez. Donna will contact Corinne and possibly other potential commissioners.

Discussion followed on election of board positions. Brian nominated BarbeAnn for President and Dennis for Vice-President. Seconded by Randy. **Motion carried unanimously.**

MOU with La Pine Political Action Committee: Kitty attended as a representative of the La Pine Political Action Committee (LPAC) to ask the Board if they would be interested in entering into a memorandum of understanding (MOU) with LPAC in order to help with a smooth transition in the event the District becomes part of the city if incorporation passes. BarbeAnn would like to see a copy of the MOU before agreeing to sign it. Kitty will prepare the MOU and provide for the commissioners for their review. Kitty asked if any of the commissioners would be interested in acting as a representative for the District at meetings held by LPAC. Brian said he might be able to sit in on their meetings.

Resolution 2006-2 – Adopting FY06-07 Budget: Brian read Resolution 2006-02. Randy made a motion to accept and adopt the resolution. Seconded by Brian. **Motion carried unanimously.**

Two Rivers LLC – Letter from their Attorney re: Connection to Water System: The letter was reviewed. It was decided to wait and see what happens with the sewer district's efforts to get this property connected.

Office Closed July 4, Donna on Vacation July 3: Donna asked if she could have Monday, July 3 off. All agreed.

Change of Meeting Dates: Discussion followed on having both water and sewer meetings on the same day at consecutive times. The Commissioners agreed this would be a good idea. Dennis stated the sewer district would discuss it at their next meeting.

Work Done at Office to Prepare for Sewer to Move In: Barbe reported that she has put in 19 hours cleaning and painting the office and would like to know when she will be compensated. This will be discussed at the next meeting.

**Treasurer's Report:** Brian made a motion to accept and sign the Treasurer's Report. Seconded by Dennis. **Motion carried unanimously.**

**Payment of Bills:** Dennis made a motion to pay all bills as presented to the Board. Seconded by Randy. **Motion carried unanimously.**

**Correspondence List:** The correspondence list was reviewed.

Meeting adjourned at 1:50 p.m.

Respectfully submitted by:

Donna Blatnik  
Operations Manager