

## MINUTES Board of Commissioners Meeting May 9, 2006

Those present were LWD Board members James Newton, BarbeAnn Nelson-Dodson, Dennis Carter and Brian Earls. Also present: Mark & Debbie Prell – La Pine Laundromat, Randy Rhoades, Scott Perkins – District Operator and Donna Blatnik – Operations Manager.

A quorum was established and President James Newton called the meeting to order at 12:52 p.m.

**Minutes of previous meetings:** BarbeAnn made a motion to approve the minutes of the April 11, 2006 Board of Commissioners meeting and as presented. Seconded by Brian. **Motion carried unanimously.**

**Guests:** Mark and Debbie Prell attended the meeting to discuss the EDU assessment on their Laundromat. Brian explained requirements put upon the District by USDA. Mark and Debbie asked that the Commissioners please consider lowering the EDU assessment or possibly find another way or lower their monthly bill.

Meeting closed at 1:07 p.m. to start Budget Committee Meeting.

Meeting resumed at 1:26 p.m.

Mark and Debbie Prell (continued): Donna explained that since it was reviewed and changed in October 2005, it wouldn't be until October 2006 that it would be reviewed again as all accounts are reviewed on an annual basis. BarbeAnn made a motion for Donna to send the Prells a letter explaining Commissioners would review again in October 2006. Seconded by Dennis. **Motion carried unanimously.**

### Old Business:

Donna's Employment with LSSD: BarbeAnn made a motion to approve the minutes of the special meeting held on April 26, 2006. Seconded by Dennis. **Motion carried unanimously.** Donna agreed to work for the sewer district. The sewer office will be moved to the water office. Donna will attend the sewer's next meeting to discuss employment with them.

The issue of what to charge the sewer district for rent was discussed. BarbeAnn made a motion to charge them \$200.00 per month that would include electricity. Seconded by Brian. **Motion carried unanimously.**

## **New Business:**

Unauthorized Use Penalty – Hooker Creek Companies: Scott, Donna and Dennis explained how Hooker Creek got assessed the penalty. Dennis found a Hooker Creek employee taking water from the hydrant at 1<sup>st</sup> and Coach without a hydrant meter. When confronted, the employee explained the hydrant meter he was told to use didn't work. Dennis directed the employee to go to the District office and get another hydrant meter. On May 5, 2006, Donna sent a letter to Hooker Creek explaining the incident along with an invoice for \$4,162.50 to cover the unauthorized use penalty, a deposit for the replacement meter and the cost of replacing or repairing the damaged hydrant meter. There has been no response from Hooker Creek.

Amend Find for Unauthorized Use Penalty: Discussion followed on possible ways to change the penalty to make it more of a deterrent. This topic will be discussed more in the future.

Incorporation: BarbeAnn discussed her conversation with Bob Cox, president of the La Pine Chamber and organizer of the incorporation effort. He stated he had talked to representatives of the District, but Donna stated he has never contacted the office. Brian said Bob had called and asked questions about the District. BarbeAnn and Dennis directed Brian to ask Bob to attend meetings to ask the Commissioners as a group.

FY05-06 Budget Amendment: Donna explained changes to the FY05-06 budget. Brian made a motion to adopt Resolution 2006-1, budget amendment. Seconded by BarbeAnn. **Motion carried unanimously.**

Consumer Confidence Report – June 2006: Donna is preparing the report to be sent at the end of June

Personnel Management Best Practices Training – June 9, 2006: BarbeAnn made a motion to send Donna to this training. Seconded by Dennis. **Motion carried unanimously.**

Certification Training/Review for Donna: BarbeAnn explained that with all the recent goings on, Donna won't be attending the review class or taking the test so that she can spend time with Sherry learning her job. BarbeAnn feels it would be a good idea for Scott to the level 2 certified.

**Treasurer's Report:** Brian made a motion to accept and sign the Treasurer's Report. Seconded by Dennis. **Motion carried unanimously.**

**Payment of Bills:** BarbeAnn made a motion to pay all bills as presented to the Board. Seconded by Brian. **Motion carried unanimously.**

**Correspondence List:** The correspondence list was reviewed.

Meeting adjourned at 2:17 p.m.

Respectfully submitted by:

Donna Blatnik  
Operations Manager