

MINUTES

Board of Commissioners Meeting

December 13, 2005

Those present were LWD Board members James Newton, BarbeAnn Nelson-Dodson, Dennis Carter and Rick West. Also present: Mark & Debbie Prell – La Pine Laundromat, Jeff Curl – Hap Taylor & Sons, Kitty Shields, Scott Perkins and Donna Blatnik – Operations Manager.

A quorum was established and President James Newton called the meeting to order at 1:02 p.m.

Minutes of previous meetings: Dennis made a motion to approve the minutes of the November 14, 2005 Board of Commissioners meeting and as presented. Seconded by Rick. **Motion carried unanimously.**

Guests:

Mark and Debbie Prell, owners of the La Pine Laundromat attended the meeting to discuss the issue of raising the EDUs per washing machine. They thanked the Commissioners for allowing them the time to express their concerns. They asked the Commissioners to reconsider their decision to raise the EDU per washing machine from .25 to .75 as they feel this is discriminatory. BarbeAnn explained that commercial accounts are reviewed annually to determine if they are within the realm of usage assessed by the District and that increases or decreases are made accordingly, and that in this instance, all businesses using washing machines are affected, as well as the car wash and RV wash. Kitty stated the Commissioners take this very seriously and review each account very carefully and don't take these decisions lightly. Donna explained that District policies must cover everyone equally. Mark asked for a copy of last fiscal year's budget. BarbeAnn made a motion to provide copies of the District's budget and to waive the regular fee for copies of public records. Seconded by Dennis. **Motion carried unanimously.** James thanked them for attending the meeting.

Old Business:

Hap Taylor & Sons – Unauthorized Use Penalty: Jeff Curl of Hap Taylor & Sons attended the meeting to apologize and stated that Hap Taylor & Sons takes full responsibility for the misuse of District hydrants. After Jeff left the meeting, discussion followed on the penalties assessed.

BarbeAnn proposed waiting 1 year and possibly crediting them _ of the penalties they have paid. James feels we should keep a running tab on them and revisit this in the future. Rick is opposed to considering a refund or credit.

New Business:

Collection Agency for Past Due Accounts: Donna explained about accounts that fall into a category that makes it hard for us to collect past due balances. Some are vacation homes that are rarely used and haven't been connected and a few are customers who have been connected but who have gone back to using their wells and quit paying their water bills. Donna was directed to find out about collection agencies in the area that may be of help to us and to check into denying water service to tenants who's landlord's have past due balance.

Rick left the meeting at 1:55.

Customers with Credit Balances: Donna will check into laws regarding how long the District has until credit balances must be refunded.

Donation to La Pine Christmas Basket Association: Brian, Dennis and BarbeAnn all agreed to donate \$100.00 to the La Pine Christmas Basket Association.

Employee/Commissioner Gift Baskets: All District employees and commissioners received gift baskets for Christmas. The sewer district purchased them and the District reimbursed them.

Closed December 26, 2005 for Christmas: Donna will post a notice on the door showing dates the District will be closed for Christmas and New Year's Day.

January 2006 Meeting: The January meeting will be postponed until February 14, 2006.

SDAO Annual Conference: Dennis made a motion allowing Donna and BarbeAnn to attend the conference. Seconded by BarbeAnn. **Motion carried unanimously.**

Snow Removal Around Hydrants: - James asked Scott to check into removing the snow so the hydrants are more visible.

Treasurer's Report: BarbeAnn made a motion to accept and sign the Treasurer's Report. Seconded by Dennis. **Motion carried unanimously.**

Payment of Bills: BarbeAnn made a motion to pay all bills as presented to the Board. Seconded by Dennis. **Motion carried unanimously.**

Correspondence List: The correspondence list was reviewed.

Meeting adjourned at 2:16 p.m.

Respectfully submitted by:

Donna Blatnik
Operations Manager
La Pine Water District