

MINUTES
Board of Commissioners Meeting
June 14, 2005

Those present were LWD Board members BarbeAnn Nelson-Dodson, James Newton, Rick West and Brian Earls. Also present: Kitty Shields, Scott Perkins – District Operator and Donna Blatnik – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:05 p.m.

Minutes of previous meetings: Brian made a motion to approve the minutes of the May 10, 2005 Board of Commissioners meeting as presented. Seconded by James. **Motion carried unanimously.**

Guests:

Kitty – no comments at this time.

Old Business:

No old business.

New Business:

Adjustment to La Pine Elementary and Middle Schools Water Usage: Donna explained that the meters at the Elementary and Middle Schools had incorrect multipliers. She has made adjustments to usage and billed amounts and prepared a letter explaining the changes to Paul Eggleston. The Commissioners agreed the letter was fine to send.

SDCs/EDUs for Clubhouse at Crescent Creek Subdivision: Discussion/review followed on the plans for the clubhouse. The Commissioners agreed to charge 2 EDUs/SDCs. Brief discussion followed on the need for an irrigation rate since there is a meter specifically for one of the tracts that has a park-type area with recreation field.

Consumer Confidence Report/Advertising: James made a motion not to sell advertising for the CCRs this year. We will sell advertising to offset the cost next year. Seconded by Brian. The Commissioners decided not to sell advertising for the CCRs this year. **Motion carried unanimously.**

Paul Dinger – Fire Flow Test Charge: Mr. Dinger did not attend today's meeting.

Sharing of Customer Water Usage – Confidentiality: Donna will prepare a form to be signed by customers prior to releasing usage information to the sewer district.

FY04-05 Audit with Harrigan Price Fronk: Donna informed the commissioners that the FY04-05 audit will take place the first week in August.

Certification of May 17, 2005 Election Results: The Commissioners reviewed the election results and James made a motion to accept the results of the May 17, 2005 election. Seconded by Rick. **Motion carried unanimously.** Donna will sign the form and return it to the Deschutes County Clerk's Office.

La Pine Senior Center-Bi-Mart – Correspondence from SS&W Engineers Regarding Payment of Plans Review Invoices: Donna provided the Commissioners with letters received from SS&W Engineers regarding there and Bi-Mart's position on not paying the plans review fees invoices. Donna will talk to Neal Russell about transferring the cost to him.

Meetings Notices: James asked that Donna please send meeting notices to Fire Chief Jim Gustafson.

Officer Elections: James noted that officer elections would need to be held at next month's meeting.

Beverly Lawlor – Low Water Pressure: James asked Scott to check Beverly's meter/backflow to see if there is an obstruction causing her to have low pressure. BarbeAnn suggested checking all filters and possible removing them.

Treasurer's Report: Brian made a motion to accept and sign the Treasurer's Report. Seconded by James. **Motion carried unanimously.**

Payment of Bills: James made a motion to pay all bills as presented to the Board. Seconded by Brian. **Motion carried unanimously.**

Correspondence List: The correspondence list was reviewed.

Meeting adjourned at 1:44 p.m.

Respectfully submitted by:

Donna Blatnik
Operations Manager
La Pine Water District