

MINUTES Board of Commissioners Meeting April 12, 2005

Those present were LWD Board members BarbeAnn Nelson-Dodson, Rick West and Brian Earls. Also present: Kitty Shields, Scott Perkins – District Operator and Donna Blatnik – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:04 p.m.

Minutes of previous meetings: James made a motion to approve the minutes of the March 8, 2005 Board of Commissioners meeting as presented. Seconded by Brian. **Motion carried unanimously.**

Guests:

Kitty Shields – no comments.

Old Business:

Sign Contract with Crescent Water Association: All commissioners, except Dennis, signed the agreement with Crescent Water to provide them with an operator.

Resolution 2001-3 – Amendment to Reflect Cost of Backflow Testing (2nd Reading): Brian performed the 2nd reading of the Resolution. Rick made a motion to adopt the Resolution. Seconded by James. **Motion carried unanimously.**

Resolution 2005-1 – Personnel Policies (2nd Reading): Brian performed the second reading of the Resolution. James made a motion to adopt the Resolution. Seconded by Rick. **Motion carried unanimously.**

New Business:

Resolution 2005-5 – Amendment to Resolution 2005-2 to Correct the Amount of the Fidelity Bond: Brian read the Resolution correcting an error in the amount of fidelity bond. Rick made a motion to accept the Resolution. Seconded by James. **Motion carried unanimously.**

La Pine Mobile Home Park (M & M Land & Cattle) – Letter from Park’s Attorney re: Reduction of Monthly Charges and Request of District to Forgive Past Due Balance: After receiving the letter from M & M Land & Cattle’s attorney, Donna sent a response explaining the District’s position and the EDUs charged in the park. The Commissioners agreed to have Scott place a lock on the meter to ensure they will not use District water without paying the entire past due balance.

Resolution 2005-4 – Transfer of \$30,000.00 from Personal Services to Materials and Services: Brian read the Resolution that transfer \$30,000.00 from Personal Services to Materials and Services to cover added expenses in the Systems Operations category. James made a motion to accept the Resolution. Seconded by Rick. **Motion carried unanimously.**

Newberry RV Park: Donna informed the Board that Larry Keele, owner of the Newberry RV Park, is upset about the SDCs we are charging him. Mr. Keele claims Dick Nored told him at a previous meeting he would not have to pay any fees to connect to the water system. Donna spoke with Dick and he said he did not say that to Mr. Keele. The District ordered a 4” meter for Mr. Keele, but cancelled the order when Mr. Keele contacted Donna and told her that due to the high cost of SDCs the project had been cancelled. Ken Lange has since told her that the project is now back on. Mr. Keele will be purchasing his own meter. The Commissioners cannot address the SDC issue until Mr. Keele attends a meeting.

Telegraph Road: BarbeAnn brought up putting water line down Telegraph Road. Discussion followed on the difficulties of finances and right of ways since Telegraph is considered an easement not a Deschutes County designated road.

Treasurer’s Report: Brian made a motion to accept and sign the Treasurer’s Report. Seconded by Rick. **Motion carried unanimously.**

Payment of Bills: Brian made a motion to pay all bills as presented to the Board. Seconded by James. **Motion carried unanimously.**

Correspondence List: The correspondence list was reviewed.

Meeting adjourned at 1:45 p.m.

Respectfully submitted by:

Donna Blatnik
Operations Manager
La Pine Water District