

MINUTES
La Pine Water District
Board of Commissioners Meeting
September 14, 2004

Those present were LWD Board members BarbeAnn Nelson-Dodson, James Newton and Brian Earls. Also present: Kitty Shields, Dick Nored and Donna Blatnik – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:00 p.m.

Minutes of previous meetings: Brian made a motion to approve the minutes of the August 31, 2004 Board of Commissioners meeting as presented. Seconded by James. **Motion carried.**

Guests:

Kitty had no comments.

Old Business:

Replacement Operator: On September 2, BarbeAnn, James, Brian, Dennis and Donna interviewed Scott Perkins for the operator position. The Commissioners offered Scott the position and he accepted. There will be performance reviews at 30, 60 and 90 days. His hourly wage will be \$16.00. The District will pay for Scott's medical insurance set to begin October 1, 2004.

IGA Between District and La Pine Special Sewer District: The IGA is the same as previously signed by both districts. Brian, James and BarbeAnn signed today. Dennis and the new commissioner, Rick West, will sign later.

Wickiup Junction: Dick reported water line has been put in across Burgess to Railroad Avenue, under Hwy 97 and almost to Drafter Road. Testing on the new line has not passed yet in one specific area. Possibly a problem with the sampling method used by United Pipe.

Resolution 2001-3 – Add Fee for Public Record Copies (2nd Reading): Brian performed the second reading of the change to this resolution. Kitty inquired as to the legalities of this fee, citing the Oregon Revised Statutes state the fee shall be only for the cost of reimbursement. After discussion on this subject, Donna was directed to research the basis for the fee. The second reading will be held at the next regular meeting.

New Business:

Resolution for Fines: It was decided to group all water appurtenances into one penalty for any unauthorized use. The penalty should also include a statement indicating the liability for the cost of repairs to District property. Donna will prepare for next meeting.

USDA Compliance Review – Pam Swires: Pam Swires from RUS conducted a compliance review on September 13. During her visit she noted the need for advertising for Budget Committee members and

Commissioners when positions become available. When Budget Committee members are needed, we can put a note on our monthly bills a few months ahead of time to let people know we are looking for volunteers. When Board positions come up for election, we must, by law, post ads in local papers such as The Bulletin, Frontier Advertiser and Newberry Eagle. Pam will provide the results of our review after she receives race/ethnicity information from the District.

Door Closers – Front & Back Doors: Due to the air-tight construction of the office, the front and back doors don't always close tightly. Donna will contact Pam with RUS to ask about any ADA rules and regulations we need to know about prior to installation. Brian made a motion to purchase the door closers provided there are no problems with ADA. Seconded by James. **Motion carried.**

Illegal Hydrant Use: Donna and Brian both reported seeing an unidentified water truck filling up at the hydrant in front of Stan Russell's shop on Finley Butte Road. Donna thinks it may belong to B & S Logging. She will contact them.

Treasurer's Report: Brian made a motion to accept and sign the Treasurer's Report. Seconded by James. **Motion carried.**

Payment of Bills: Brian made a motion to pay all bills as presented to the Board. Seconded by James. **Motion carried.**

Correspondence List: The correspondence list was reviewed.

Meeting adjourned at 1:42 p.m.

Respectfully submitted by:

Donna Blatnik
Operations Manager
La Pine Water District