

MINUTES
La Pine Water District
Board of Commissioners Meeting
August 31, 2004

Those present were LWD Board members BarbeAnn Nelson-Dodson, James Newton, Dennis Carter and Brian Earls. Also present: Dick Nored and Donna Blatnik – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:03 p.m.

Minutes of previous meetings: Dennis made a motion to approve the minutes of the August 10, 2004 Board of Commissioners meeting as presented. Seconded by James. **Motion carried.**

Guests:

No guests present.

Old Business:

Replacement Operator: Donna provided the Commissioners with a copy of Scott Perkins' application. Scott has contacted Donna numerous times inquiring about job openings at the District. After reviewing Scott's application and determining he has all the required certifications, Donna was directed to contact him to set up an interview.

Payment from La Pine Elementary & Middle Schools: Donna sent a letter to the school district requesting payment and explaining that if payment is not received by September 3, the District may discontinue water service. Donna provided the Commissioners with a copy of the letter sent by Bend-La Pine Schools along with their payment for the past due amounts. The letter states payment was made under protest and the schools may seek legal action to recover the payment.

Wickiup Junction: BarbeAnn spoke with Stan Russell and he's hoping to be done looping next week. He will then start installing services. Dick reported there should be water to Burgess Road today.

Discussion followed on providing water to Drafter Road. Dick reported we would need to install approximately 1,100 feet of line. No word yet from Deschutes County on funding. Using District SDC money was discussed. Brian made a motion to authorize using up to \$50,000.00 of SDC money for Drafter Road. Seconded by Dennis. **Motion carried.**

Problems/Repairs Needed for Services Installed by Bill Booker Construction: Donna reported that the Fire District's meter is damaged. She previously asked Booker to repair/replacement this meter. It hasn't been done. The meter at the Newberry Manufactured Home Park is a compound meter and should have 2 touchpad readers and has only 1, therefore past readings have not been accurate. The register on the meter at 51383 Preble Way, also Newberry Manufactured Home Park, doesn't work at all. Dick will talk to Booker about these problems.

New Business:

Resolution 2001-3 Add Fee for Public Record Copies: Brian read the change to the resolution that adds a \$5.00 per page fee for copying public records. James made a motion to accept the change. Seconded by Dennis. **Motion carried.**

Resolution for Fines: BarbeAnn asked Dick if he would help out on this by possibly providing the District with some ideas. Dick will check into this and get back to Donna.

Georgia Pacific's Service (end of Russell Rd.): BarbeAnn and Donna checked on this service and there is no meter installed. Dick will check into. Tom Harmon still owns this property.

Requiring Contractors to Install Meter Locks Provided by District: Discussion followed on requiring contractors to install meter locks to deter people from turning on the water without notifying the District. All Commissioners agreed this was a good idea. Donna was directed to order the locks.

Vic Russell/Stan Russell/District Liability: Vic Russell contacted Donna on August 18 to let the District know that Dave had flushed from a blow off that created a large wash out and caused damage to the subdivision Vic is working on. There was also a problem on Huntington Road at Memorial Lane where Stan Russell has installed line on the Wickiup expansion project. Dave had told the company installing gas line that they could go ahead and work on their project without locates or discussion with Stan. Stan had already completed the compaction in that area. As a result, the company broke an air vacuum valve. Dick raised the liability concern with Dave doing these kinds of things and also his helping Stan's crew on the Wickiup project. Dick emphasized that District employees should be kept off the job except to inspect.

Increase in Hours for Donna: Dennis made a motion to increase Donna's hours to 40 hours per week and overtime when necessary. Seconded by James. **Motion carried.**

IGA Between Water District and La Pine Special Sewer District: Discussion followed on renewing the Agreement. Brian made a motion to renew the IGA with LSSD for 2 years. Seconded by Dennis. **Motion carried.** Dick suggested possibly acquiring water rights from LSSD.

AA Request to Use Conference Room: Alcoholics Anonymous requested using the conference room on Saturday and Sunday nights. All Commissioners agreed.

Treasurer's Report: Brian made a motion to accept and sign the Treasurer's Report. Seconded by James. **Motion carried.**

Payment of Bills: Brian made a motion to pay all bills as presented to the Board. Seconded by Dennis. **Motion carried.**

Correspondence List: The correspondence list was reviewed.

Meeting adjourned at 2:20 p.m.

Respectfully submitted by:

Donna Blatnik
Operations Manager
La Pine Water District