

**MINUTES**  
**La Pine Water District**  
**Board of Commissioners Meeting**  
**July 13, 2004**

Those present were LWD Board members BarbeAnn Nelson-Dodson, James Newton and Brian Earls. Also present: Kitty Shields, Sylvia Shields, Dick Nored, Dave Crider – District Operator and Donna Blatnik – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:16 p.m.

**Minutes of previous meetings:** Brian made a motion to approve the minutes of the June 29, 2004 Board of Commissioners meeting as presented. Seconded by James. **Motion carried.**

**Guests:**

No comments from guests.

**Old Business:**

Darwin Thurston (Midstate EDUs): Darwin did not attend today's meeting. BarbeAnn and Donna will prepare and send a letter to him explaining the District's position on reduction of EDUs and the large amount of water being consumed by Midstate's new office project.

Lowering Meters: The Board decided to have Jack Robinson & Sons provide us with a bid on lowering meters and any other work needing done on the previous water line project. We will then forward the bid to Bill Booker Construction for his review and concurrence. He will be given the option to do the repairs himself or have Jack Robinson & Sons make the repairs.

Leaks at Booster Pump Station: Dave is concerned with the leaks at the tank. The Board discussed this issue and decided that this will be something for Dave's replacement to handle.

Office/Shop: The exterior doors still do not close properly. Dick will see that they are fixed.

Appliances, Landscaping, etc.: BarbeAnn reported the need for a small refrigerator, a microwave, coffee maker, a garden hose and other various items. Donna needs a glare screen for her computer and we need to purchase blinds for all 4 windows. Dick will get Donna a price list for the blinds. James asked that we price these items and report at the next meeting. BarbeAnn stated the need for a sign on the building. Donna will get prices on signs and payment boxes.

Wickiup Junction: Stan Russell Construction has started laying pipe near the schools. Dave reported the bore under the railroad tracks is going fine except for a hard section they just hit. The bore should be complete by Wednesday or Thursday of this week.

**New Business:**

Charge to Midstate for Soil Compaction: Discussion followed on ways to monitor projects that use large amounts of water, such as Midstate's new office building. Donna reported that she ordered a 3" hydrant meter that should be here within the next few days. Brian made a motion to make all new contracts for construction water have a limit of 40,000 gallons. Seconded by James. **Motion carried.** Donna will work on a chart for billing per gallon on large projects.

Signature of Water Agreement with HTS: The agreement will not be signed at this time since we will be working on new schedule for payment of contract water.

Limit for Water Supply Purchases: Discussion followed on what would be a proper limit to set. Brian made a motion to set the limit for non-reimbursable water supplies at \$500.00 per month. Seconded by James. **Motion carried.**

Garbage Service: Donna reported it would cost the District approximately \$41.00 per month for two 64 gallon garbage cans. Brian made a motion to set up an account with Wilderness Garbage for garbage service. Seconded by James. **Motion carried.**

Schedule from Ron Cogswell: BarbeAnn stated the need to have some kind of schedule from Ron so we can schedule Dave's time on the Wickiup Junction project. Dick will work with Ron and Dave on this.

New Commissioner: BarbeAnn told the Board Gretta doesn't have the necessary time to act as a Commissioner. Rick West is interested in taking her place. BarbeAnn will contact Rick.

Letter from Dennis Fitzpatrick's Attorney re: Connection Difficulties/Penalty: The Board reviewed the letter from Mr. Fitzpatrick's attorney. Donna will prepare and send a letter explaining the District's policy on the deadline of August 1, 2004. Sylvia Shields stated that the easement currently in effect is a transportation easement only. She stated that Mr. Fitzpatrick never approached her and asked for an easement.

New Operator: BarbeAnn reported we have received one resume and the applicant is not a certified operator. She explained we didn't run an ad in The Oregonian because of the high cost.

New Office Space: BarbeAnn spoke with Dennis Carter about the sewer district sharing space with the water district. Dennis feels the water district office is too small to accommodate both districts.

Updates on Subdivisions, etc.: Dave reported that Bob Fix Excavating would be installing water line on Huntington Road for the Huntington Meadows subdivision on Thursday or Friday. We need to be sure they are installing the correct size line and check to ensure they previously installed the correct size line. There is concern that 10" line was installed instead of 12" line.

**Treasurer's Report:** Brian made a motion to accept and sign the Treasurer's Report. Seconded by James. **Motion carried.**

**Payment of Bills:** James made a motion to pay all bills as presented to the Board. Seconded by Brian. **Motion carried.**

**Correspondence List:** The correspondence list was reviewed.

Meeting adjourned at 2:12 p.m.

Respectfully submitted by:

Donna Blatnik  
Operations Manager  
La Pine Water District