

MINUTES
La Pine Water District
Board of Commissioners Meeting
February 24, 2004

Those present were LWD Board members BarbeAnn Nelson-Dodson, James Newton and Gretta Gerdau. Also present: Dennis Fitzpatrick – District customer, Andy Newton – District customer, Kitty Shields, Dave Crider – District Operator and Donna Blatnik – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:04 p.m.

Minutes of previous meetings: James made a motion to approve the minutes of the February 10, 2004 Board of Commissioners meeting as presented. Seconded by Gretta. **Motion carried.**

Guests:

Dennis Fitzpatrick attended to keep up on the progress of the water system.

Old Business:

Agreement with Deschutes County: After reviewing the agreement Dick Nored presented to the board at the last regular meeting, BarbeAnn stated she was uncomfortable with the deadline the County set of July 1, 2004. She would like no reference to a completion date in the agreement. Andy stated that the County has promised Pahlisch Homes water would be available by a certain date and that he feels the District should not be made to honor the County's agreement with Pahlisch. James made a motion to send a letter to Deschutes County explaining this problem. Seconded by Gretta. **Motion carried.**

New Business:

Letter from Round-Up Trailer Park re: Connecting to the Water System: Brenda Dullum, manager of Roundup Trailer Park, sent a letter to the District explaining their problem with connecting to the water system. According to the letter, they are unable to connect due to the fact that the meter was installed on Bonnie Way instead of Finley Butte Road and there are too many other utilities on the property at that location. Brenda attempted to have the meter placed on Bonnie Way, but was told by Ron Cogswell, inspector for HGE, that the plans show it should be installed on Bonnie Way. Brenda is unable to find a contractor who is willing to install the service for the park. Dave will get a bid on boring under Finley Butte Road in an attempt to move the meter to a more convenient location.

Midstate Electric's Site Survey: Donna performed a site survey at Midstate Electric Cooperative to determine if they are being charged correctly. Darwin Thurston, Operations Manager for Midstate, requested the survey after it was discovered that there had been a large usage. The survey determined they have 6 private restrooms and 1 shower. They are currently being charged for 4 EDUs. It was also determined that the large usage was due to a Midstate employee leaving a 1 ½" fire hose on overnight.

Lowering of Water Bill for Discoveryland Daycare: Beverly of Discoveryland Daycare contacted Donna and asked if there was any way the EDUs could be lowered at the daycare center. Donna told Beverly that they are charged 5 EDUs because the daycare center is designed to accommodate 50 children and the District bills .1 EDUs per child of design. The Board agreed to leave Discoveryland at 5 EDUs.

Cell Phone for Dave: Donna checked into adding a phone for Dave to the District's current plan. It would cost an extra \$15.00 per month plus the initial cost of the phone which is approximately \$35.00. James made a motion to purchase a cell phone for Dave. Seconded by Gretta.
Motion carried.

Change Order and Final PPE for Bill Booker Construction and PPE for J. Crouch Construction: Donna reported that Rural Development did not transfer the funds requested for this payment estimate due to a problem with Booker's change order. Donna transferred the necessary funds from the District's operations account to the construction account in order to pay J. Crouch Construction. The funds will be transferred back immediately upon receipt from Rural Development.

District Insurance: BarbeAnn needs other Board members permission to sign insurance papers on the District's behalf. All members agreed.

Water Tests at School: Dave let the Board know that the water tests taken at the school were OK.

Payment of Bills: James made a motion to pay all bills as presented to the Board. Seconded by Gretta. **Motion carried.**

Correspondence List: The correspondence list was reviewed.

Meeting adjourned at 1:42 p.m.

Respectfully submitted by:

Donna Blatnik
Operations Manager
La Pine Water District