

MINUTES
La Pine Water District
Board of Commissioners Meeting
February 10, 2004

Those present were LWD Board members BarbeAnn Nelson-Dodson, James Newton, Dennis Carter and Brian Earls. Also present: Linda Johnson – Prairie House, John L. Scott and La Pine Chamber, Kitty Shields, Sylvia Shields, Dale Nelson, Lynette Confer – The Newberry Eagle, Dick Nored, Dave Crider – District Operator and Donna Blatnik – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:03 p.m.

Minutes of previous meetings: Brian made a motion to approve the minutes of the January 27, 2004 Board of Commissioners meeting as presented. Seconded by Dennis.
Motion carried.

Guests:

Kitty asked to be put on the e-mail list for meeting minutes. Donna will add her to the list.

Linda Johnson attended the meeting to get clarification on connection to the water system. BarbeAnn explained SDCs, meter installation and the EDU rate system. Ms. Johnson said she thought the rates for water were reasonable. She asked if water and sewer were the same. BarbeAnn explained they are two separate agencies.

Dale Nelson has two tax lots at 51382 Huntington Road. He inquired as to why there was only 1 meter installed and asked if another meter could be installed. BarbeAnn told Mr. Nelson that the District would have Dick Nored look into this. Mr. Nelson's new mailing address is 55056 Huntington Rd., Bend, 97707. His new phone number is 593-4659.

Lynette Confer of the Newberry Eagle will be doing another story about the District concerning fees and charges for the March edition. BarbeAnn directed Donna to provide copies of any pertinent resolutions to Lynette. BarbeAnn asked Lynette to please direct any questions she may have to Donna.

Old Business:

Wickiup Inspector: The Board agreed at the last meeting to utilize Dave Crider as the inspector for the Wickiup project. BarbeAnn stated that the District would be responsible for providing insurance to Dave and stated that if the District provided insurance for Dave, it would only be fair to provide it for Donna. Dave explained that he will have insurance coverage and the District does not need to provide it. BarbeAnn asked Dave how many hours he would be willing

to work. Dave stated that after March 31, 2004 he would be able to work as many or as little hours as necessary.

Dick would like Ron Cogswell to work as the inspector. If the District decides to utilize Dave, Dick would like a "hold harmless" clause in the contract so that HGE would not be held responsible in the event Dave makes a mistake. Dick would like the District to share Ron's services with the La Pine Special Sewer District to save costs for both districts. BarbeAnn said the District wasn't happy with the inspection on the La Pine project. She felt things were done sporadically and without any consistency. She cited examples such as the Deschutes Public Library meter box. Dick said a lot of the problem was there were many crews working on different aspects of the project and Ron couldn't be there for every crew.

Dick pointed out that the District would need someone to inspect and oversee the subdivisions that are going in. BarbeAnn asked Dave if he could do both subdivision inspections and inspect the Wickiup project without being spread too thin. Dave felt he could do it and that there needs to be standards written to provide to the developers in order to keep things consistent. Dick will explain to developers in a letter that they need to hire the District's inspector and pay fees for inspections.

Dick said construction on Wickiup should begin April or May 2004.

Dennis likes the idea of sharing inspectors to cut costs. BarbeAnn would like the Commissioners to take some time and think this through.

New Business:

Classes for Dave Crider: Dave would like to attend classes and conferences. Dennis made a motion to send Dave to the classes he needs to attend. Seconded by Brian. **Motion carried.**

Change Order No. 5 for Bill Booker Construction: BarbeAnn presented the Board with the change order that increases the final payment estimate approximately \$48,000.00. Donna will fax the signed change order and payment estimate to Rural Development for their review and approval.

Agreement with Deschutes County: Deschutes County will pay the District \$75,600.00 to get water to the New Neighborhood. BarbeAnn doesn't like the date the County wants the project to be completed by and would like it changed. She asked the Commissioners to please review the agreement and discuss it at the next meeting.

SDCs for New Building in Industrial Park: Jim and Trula Kielblock sent a letter by fax asking if it would be possible to pay for SDCs as they add tenants. BarbeAnn directed Donna to ask the Kielblock for a set of plans the District can review to make a determination on how many EDUs are in the building.

Booster Pump Station Alarm: Dave and Donna finally disconnected the alarm after repeated complaints from neighbors of the booster pump station stating the alarm is constantly sounding. BarbeAnn will be putting spiral notebooks in each pump house and at the booster pump station and asked that anyone entering any of these buildings for any reason please note that date, time, etc. and any problems they encounter.

Bids for Supplies: Donna presented list of supplies and equipment the District needs. Dave prepared the list. Dick stated that Bill Booker Construction might have many of these supplies. Donna will contact Bill Booker.

CCRs: Dave has been working on the Consumer Confidence Reports for the District. He went over what is in the report with the Board. To offset the cost of printing, he suggested selling ad space on the flyer to Cascade Realty. The Board agreed this was a good idea.

Payment of Bills: Dennis made a motion to pay all bills as presented to the Board. Seconded by James. **Motion carried.**

Correspondence List: The correspondence list was reviewed.

Meeting adjourned at 2:16 p.m.

Respectfully submitted by:

Donna Blatnik
Operations Manager
La Pine Water District