

MINUTES
La Pine Water District
Board of Commissioners Meeting
October 28, 2003

Those present were LWD Board members BarbeAnn Nelson-Dodson, James Newton, Dennis Carter, Gretta Gerdau and Brian Earls. Also present were Beverly Lawlor, Jenney and Joe Lymp – Deschutes Environmental Services, Andy Newton, Kitty Shields, Jim Court – LPRFPD, Dave Crider – Operator and Donna Blatnik – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:00 p.m.

Minutes of previous meetings: James made a motion to approve the minutes of the October 14, 2003 Board of Commissioners meeting as presented. Seconded by Dennis. **Motion carried.**

Guests:

Jenney and Joe Lymp of Deschutes Environmental Services stated their concerns with some of the backflow devices that have been installed. Joe stated some have been installed too low and the boxes aren't up to grade. He brought copies of specs from other water utilities. BarbeAnn felt it would be difficult for the District and it should be the County inspector's responsibility to ensure adequate installation. BarbeAnn suggested Deschutes Environmental contact Stan Russell Construction and explain the problems they see with the backflow installations. BarbeAnn will talk to the County inspectors. Kitty Shields suggested the District adopt a policy not to allow water service if there is a substandard backflow installation.

Beverly Lawlor stated her concern with not getting hooked up before the 60-day deadline. BarbeAnn told her as long as customers connect prior to August 1, 2004, they won't have to pay penalties, but would be required to pay the monthly bill after their 60 days is up.

Old Business:

Review Extension Requests: BarbeAnn felt Donna should be in charge of reviewing and approving all applications. The Board agreed.

Chief Jim Court – Flow Testing and Flushing: Jim is concerned that the water line to the hydrant behind the Fire District office has stagnant water in it. BarbeAnn will have Dave check.

Vic Russell spoke with Jim about the fire district flushing the hydrants. BarbeAnn stated that dead-end lines are being flushed. Jim feels the Water District should flush the hydrants, not the fire district. BarbeAnn reiterated the fact that the Water District never wanted to commit the fire district to testing and flushing. Jim wants to emphasize the fire district's desire to work with the Water District, and is doing so today by helping with the testing at the booster pump station. Jim will speak with Vic Russell.

New Business:

Bond with Bank of America: Donna informed the Board that the paperwork would be ready for the District's next meeting. The closing date for the loan will be November 24, 2003.

Dennis Fitzpatrick's Service Connection: BarbeAnn filled out and signed Mr. Fitzpatrick's application for him since he is out of town.

Andy's Time: BarbeAnn would like Andy to keep track of the time he spends helping the District so we will have an idea of how many hours we can offer an operator when we replace Dave Crider.

Payment of Bills: James made a motion to pay all bills as presented to the Board. Seconded by Dennis. **Motion carried.**

Correspondence List: The correspondence list was reviewed.

Meeting adjourned at 1:30 p.m.

Respectfully submitted by:

Donna Blatnik
Operations Manager
La Pine Water District