

MINUTES
La Pine Water District
Board of Commissioners Meeting
October 14, 2003

Those present were LWD Board members BarbeAnn Nelson-Dodson, Dennis Carter and Brian Earls. Also present were Vic Russell, Kitty Shields, Dick Nored – HGE and Donna Blatnik – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:00 p.m.

Minutes of previous meetings: Brian made a motion to approve the minutes of the September 30, 2003 Board of Commissioners meeting as presented. Seconded by Dennis. **Motion carried.**

Guests:

Vic Russell is installing the water lines for the schools. He spoke with Avion in Bend and La Pine Rural Fire Protection District regarding flushing hydrants. He is concerned that there may be stagnant water because the water is not moving quickly enough at this point due to the low number of customers on-line. BarbeAnn told Vic that we do flush hydrants once a week to avoid the stagnant water problem. She also told him the problem the District had in August with bad tests was a result of the stagnant water in the Industrial Park being released into the system. Vic suggested draining the reservoir on a weekly basis and working out an agreement with LPRFPD to have them do the flushing. LPRFPD will have this on the agenda for the next meeting. BarbeAnn stated her desire to work with the fire department. Vic also suggested having water trucks use dead-end lines to help keep the water moving.

Old Business:

Ordinance 2003-1: The second reading of the Ordinance took place. No comments. Brian made a motion to adopt revised Ordinance 2003-1. Seconded by Dennis. **Motion carried.**

Billing Tenant vs. Property Owner: BarbeAnn expressed her concern with commercial properties such as Gordon Wanek's. She doesn't feel the District can shut off water to an entire commercial building if one tenant doesn't pay their bill. Brian suggested making it a policy that the property owner be responsible for paying the water bill for their properties. BarbeAnn agreed, stating the property owner can bill their tenants. Dick stated the policy should be for multiple-tenant commercial properties. BarbeAnn would like to talk to James and Gretta about this first.

Water Trucks – Hydrants of Use: Discussion followed on which hydrants water trucks should use. Hydrants located at Hwy 97 and 6th Street, the north end of Coach Road near the High School and on Huntington Road north of Bi-Mart were suggested.

Review Extension Requests for Part-Time Residents: Request were reviewed and approved.

Construction Update: Dick stated that hydrants are being re-painted and almost finished. There are still meters to be installed, waiting for delivery. He would like the Board to go on a walk-through with Bill Booker. He will schedule it for Thursday, October 16 at 11:00 am.

Office/Shop – Dick will be the inspector on this project. There doesn't need to be an on-site inspector for this phase.

New Business:

SDCs for Rental Properties (Commercial & Residential): SDCs will only be charged if there is an increase in EDUs for the type of business moving in.

Sewer District: Dennis stated the willingness of the Sewer District to help the Water District in any way, financially or otherwise.

Payment of Bills: Brian made a motion to pay all bills as presented to the Board. Seconded by Dennis. **Motion carried.**

Correspondence List: The correspondence list was reviewed.

Meeting adjourned at 2:20 p.m.

Respectfully submitted by:

Donna Blatnik
Operations Manager
La Pine Water District