

MINUTES
La Pine Water District
Board of Commissioners Meeting
August 26, 2003

Those present were LWD Board members BarbeAnn Nelson-Dodson, Dennis Carter, Brian Earls, Gretta Gerdau and James Newton. Also present were Jake Russell, Kitty Shields, Jim Gustafson, John Dodson – Deschutes County Inspector, Dennis Perkins – Deschutes County Building Official, Calvin and Helen Broussard (Wickiup Jct.), Dick Nored – HGE, Dave Crider – Operator and Donna Blatnik – Operations Manager.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:03 p.m.

Minutes of previous meetings: James made a motion to approve the minutes of the August 14, 2003 Board of Commissioners meeting as presented. Seconded by Dennis. **Motion carried.**

Guests:

Calvin and Helen Broussard live on Drafter Road in Wickiup Junction and attended the meeting to ask if Drafter Road will be served by the District. BarbeAnn told them that the District doesn't know if Drafter Road will be included in the project. Dick said we will know more at a later date. The District will send information to Wickiup customers as it becomes available keeping them updated on the project.

Old Business:

Backflow Devices – Placement: BarbeAnn asked John Dodson where the backflow device should be placed. John said it should be placed between the meter and the first branch in the system.

James asked if the thermal expansion tanks are required. Dennis Perkins explained that they are required by the plumbing code when backflow devices are installed to prevent thermal expansion in the water heater. John Dodson will inspect the expansion tanks at the time of the plumbing inspection. John also explained that yard hydrants are illegal for supplying domestic water.

The cost of the expansion tanks is approximately \$30 to \$35.

Discussion followed on how the backflow devices should be purchased. All Board members agreed that the District will provide information on the proper backflow device needed, but customers will be responsible for obtaining and ensuring proper installation and certification of their backflows. Dave Crider will perform inspections to determine the proper backflow device needed for each customer. Dave will also inspect the cross-connection after the backflow has been installed, but customers will be responsible for the backflow certification.

Dennis Perkins also informed the Board that the coffee shop buildings in La Pine might not be eligible to receive water if their structure hasn't been inspected and approved by the State of Oregon. He said most of these structures aren't certified after they are manufactured.

Dennis Perkins brought up the reduced permit fees for the District's customers. He will provide the District with an outline of what it costs the County to perform an inspection. He said there is the possibility there will be a rebate given to customers who have already purchased their permits.

Construction Update: Dick stated that tests on Russell Rd. and Mitts Way haven't passed. All others on the east side of Hwy 97 are complete and passed. The interconnect at 1st and Morson will complete either today or tomorrow. Crews may also be able to complete the interconnect at Hwy 97 and Reed Rd.

Office/Shop – Brian made a motion to send the office/shop for bid. Seconded by Dennis. **Motion carried.** Dick will handle the advertising. All bids will come through the District. The cost of bid packages will be \$100 to \$125.

Amendment to Engineering Contract/Wickiup Junction – Brian made a motion to sign Amendments No. 3 and 4 and forward to RUS for their approval. Seconded by Dennis. **Motion carried.**

New Business:

Hydrant Numbering: BarbeAnn would like Dave to meet with the La Pine Rural Fire Protection District to come up with a plan for hydrant numbering. Dave agreed.

Donna's Request for Friday Off: All Board members agreed that would be fine.

Fill Site for Contractors: A specific site needs to be selected for contractors to use for filling water trucks. A fee needs to be established for purchasing water for this purpose. Dave stated Crescent Water Association charges \$2 per thousand gallons. He also stated he will need to inspect each truck to ensure the proper backflow devices have been installed.

Representation Letter to Harrigan Price Fronk: Brian made a motion to have BarbeAnn and Donna sign the representation letter. Seconded by James. **Motion carried.**

IGA w/LSSD: Brian made a motion to accept and sign the Intergovernmental Agreement with the La Pine Special Sewer District. Seconded by Gretta. **Motion carried.**

Payment of Bills: James made a motion to pay all bills as presented to the Board. Seconded by Dennis. **Motion carried.**

Correspondence List: The correspondence list was reviewed.

Meeting adjourned at 2:26 p.m.

Respectfully submitted by:

Donna Blatnik
Operations Manager
La Pine Water District