

**MINUTES**  
**La Pine Water District**  
**Board of Commissioners Meeting**  
**May 27, 2003**

Those present were LWD Board members BarbeAnn Nelson-Dodson, Kitty Shields, Brian Earls and James Newton. Also present were Dick Nored – HGE and Donna Blatnik, LWD Admin. Assistant.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:35 p.m.

**Minutes of previous meetings:** James made a motion to approve the minutes of the April 29, 2003 Board of Commissioners meeting as presented. Seconded by Brian. **Motion carried.**

**Old Business:**

Can We Add onto the Russell System?: BarbeAnn asked Dick if it was legal for the District to sell our water through Russell's system and Dick told her no. BarbeAnn also asked if the District could use Bob Fix Excavation's connection at Huntington Meadows to flush and shock the system. Dick feels the District should let Bill Booker deal with this problem since the water lines are under his ownership until completion. Dick doesn't think we can disinfect Russell's lines and stated that Gary with Oregon Water Resources understands how difficult it would be shock Russell's lines and is willing to let it go.

Specs and Regs Prepared by HGE: Donna asked Dick about HGE preparing a specs book/manual. He said HGE can do it for a cost of approximately \$3,500.00 and that the District should charge \$20.00-\$25.00 each.

Construction Update: BarbeAnn asked Dick about the progress of the office plans. Dick said after RD approves the plans we can place the ad, this should be within 2 to 3 weeks. He also made sure we knew to charge contractors for the bid packets.

Dick suggested getting an exemption from the Health Division so that developers pay the \$250.00 fee to the District instead of to the State of Oregon. All Board members agreed to have Dick send a letter to the Health Division asking for an exemption.

On June 3, 2003 there will be a walkthrough at the reservoir. Dick will let us know the time. He stated the reservoir needs some touch up and will be disinfected this week some time. The pump stations are almost complete.

Booker is working on 3<sup>rd</sup> Street. They need to connect to Reed Road under Hwy 97. Testing and disinfecting will follow. Dick feels we will be able to provide water to customers by the end of June.

**New Business:**

Resolutions Regarding Fines/Penalties: BarbeAnn brought up creating policies dealing with theft of services. She asked Donna to contact other water districts to ask if we may have a copy of their policies so we can determine how to handle these issues.

Minutes from March 25, 2003 Meeting with Fire District: Kitty made a motion to accept the minutes of the meeting with the Fire District to determine the fee they will pay for unfettered use of water for fire suppression. Seconded by Brian. **Motion carried.**

Budget Hearing: Due to Brian's absence at the Budget Hearing schedule for June 10, 2003 James will act as the Budget Officer.

**Payment of Bills:** James made a motion to pay all bills as presented to the Board. Seconded by Brian. **Motion carried.**

**Correspondence List:** The correspondence list was reviewed.

Meeting adjourned at 2:21 p.m.

Respectfully submitted by:

Donna Blatnik  
Admin. Assistant  
La Pine Water District