

MINUTES
La Pine Water District
Board of Commissioners Meeting
April 8, 2003

Those present were LWD Board members BarbeAnn Nelson-Dodson, Kitty Shields, Richard Pelissey and James Newton. Also present were Jim Gustafson - LPRFPD, Dick Nored – HGE, Neal Russell, Joel Gisler and Donna Blatnik, LWD Admin. Assistant.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:00 p.m.

Minutes of previous meetings: James made a motion to approve the minutes of the March 25, 2003 Board of Commissioners meeting as presented with changes. Seconded by Richard. **Motion carried.**

Guests: Joel Gisler asked the District to review the plans for the Huntington Meadows Subdivision. Kitty made a motion to allow Dick to review and sign off on these plans for the District. Seconded by Richard. **Motion carried.** Dick stated that Gisler would have to provide his own inspector or pay for the District's inspector.

Old Business:

Wickiup Junction Surveys: Chris Schreiber has not returned them to the District yet. Donna will contact Chris.

Office Building: Dick presented the revised office building plans to the Board. He noted there has been a slight change in that the storage room has been moved. Dick reported that the work bay and pump station would be constructed with block for fire protection, but that the office will be wood if the Board agrees. All Board members agreed.

Dick said the drawings are almost complete and Rural Development will need to give their approval on the plans. This should take approximately 2 to 3 weeks. The work bay and office will be rebid together. BarbeAnn asked about the criteria for running the ad for the bid. Dick stated it should be run for 30 days and this would probably take place in June.

Neal Russell asked how high the bay door on the shop would be. Dick said the plans are for 8 feet high. BarbeAnn said she feels the bay door should be 12 feet high. Dick agreed to make that change.

Construction Update: Dick reported that construction is complete on Coach Road. Dick met with Paul Eggleston of Bend-La Pine School District and was given a complete set of plans. Dick stated that the values on as-builts are not on the plans. He also stated that all the water line at the schools will be looped.

Construction on First and Third Streets is almost complete.

Kitty asked about providing service for her and her brother on Hinkle, north of Wm Foss. They each have a lot north of the apartment complex, on the west side of Hinkle. Ron will check it out.

New Business:

Lee Blake/Assisted Living Alternatives: Mr. Blake did not attend today's meeting. Neal Russell reported that he has hired an attorney who informed Mr. Blake that he has stolen water from Neal by not installing a meter for his new addition to Prairie House. Including attorney's fees, Mr. Blake owes Neal over \$3,000.00. Neal also told Mr. Blake that if he didn't pay for the water and attorney's fees, Neal would charge him SDCs for this new addition to the Prairie House. Dick stated that Mr. Blake wanted to install a cheaper meter. Ron told Mr. Blake no.

Notification to Customers: Donna prepared an information letter to customers. BarbeAnn asked that it be more of an introduction letter that would tell customers the status of the project. Donna will have it for the next meeting.

Water for Contractors' Jobsites: Donna reported that a contractor came into the office asking about water for jobsites. He told Donna that he had gone to the Fire District and they had sent him to the Water District after telling him the Water District charges the Fire District too much for water and he's not giving any away. Neal suggested installing a hydrant with a backflow preventer at the office site. Dick will get a copy of the Sisters Water plans to see how they do it.

Budget Committee: Richard made a motion to accept the members of the budget committee as follows: Marilyn Russell, Ron Dodson, Mark Hyland, Elaina Tucker and Gretta Gerda. Seconded by Kitty. **Motion carried.**

Gisler/Sanderson: Neal stated that there is a possibility of an agreement between Gisler and Sanderson regarding water and sewer in exchange for road development. He suggested speaking with Bob Kirk of Deschutes County Road Department.

Oregon Association of Water Utilities: Kitty reported she met with Jeff from OAWU. He would like the District to join their association and briefly explained the benefits of joining.

Payment of Bills: James made a motion to pay all bills as presented to the Board. Seconded by Richard. **Motion carried.**

Correspondence List: The correspondence list was reviewed.

Meeting adjourned at 2:10 p.m.

Respectfully submitted by:

Donna Blatnik
Admin. Assistant
La Pine Water District