

MINUTES
La Pine Water District
Board of Commissioners Meeting
December 10, 2002

Those present were LWD Board members BarbeAnn Nelson-Dodson, Kitty Shields, James Newton, Richard Pelissey and Brian Earls. Also present were Dick Nored, HGE; Jim Gustafson, LPRFPD; and Donna Blatnik, LWD Admin. Assistant.

A quorum was established and President BarbeAnn Nelson-Dodson called the meeting to order at 1:04 p.m.

Minutes of previous meetings: James made a motion to approve the minutes of the November 26, 2002 Board of Commissioners meeting as presented. Seconded by Richard. **Motion carried.**

Old Business:

Ordinance 2001-1: BarbeAnn reported that the ordinance is close to being complete. The ordinance will be ready for the first reading on January 7, 2003. There are still redundancies that need to be addressed, along with reorganization of some of the sections in order to make it easier to read. BarbeAnn will work with Donna to make a schedule of dates for meetings and announcements. The Board should receive final copies of the ordinance next week some time.

Dick Nored stated he had some changes he would like incorporated into the ordinance. He will give Donna a copy of the changes. He also suggested making sure EDUs and SDCs are addressed in separate ordinances.

Proposal by Jim Court re: water charges: Jim Gustafson, Fire Marshall for LPRFPD attended the meeting to find out how the Board felt about Chief Jim Court's proposal for water charges.

Jim Gustafson reported that the water would be used for training and the filling of water trucks for use on fires, and that the fire district would possibly be adding a training facility and tower.

Dick Nored suggested a 6" line might not be enough for the fire district's water needs and that an 8" line may be necessary.

BarbeAnn stated she felt that \$100.00 per month wasn't too much. Kitty feels it would be hard to justify spending \$35/foot to the District's customers. She feels there needs to be an agreement between the District and the fire district that satisfies both parties.

James suggested the possibility of splitting the cost of installing the line.

Brian feels 10 years is too long to recover the cost of installation.

Richard likes the \$100.00/month fee. He doesn't feel the District should pay for the line.

Jim Gustafson stated that as a resident and taxpayer, he would be fine with the District paying the cost of installing the line because it is for fire protection. He also stated that the District is not a taxpayer and asked what it is worth to the District for fire protection. Kitty feels that since the District provides water for fire suppression it's a wash. BarbeAnn stated all taxes go up accordingly with improvements and \$100.00 is for out of district fires only. She doesn't feel people will complain about the cost of \$100.00 per month. Kitty feels all fire district customers should pay for water for fire suppression.

Dick Nored stated the District is installing hydrants for suppression purposes and that Jim Gustafson worked with the District in designing the layout of the hydrants. Dick said he doesn't see the District having the staff to perform maintenance and testing and that the fire district should perform those tasks. He stated other fire districts he's worked with perform maintenance and testing. He also feels there should be cooperation between both districts.

James stated the importance of fire district employees knowing how to operate the hydrants properly.

BarbeAnn feels we need to move past this issue since we can't come to agreement. She asked Dick if he will speak to the fire district on our behalf and he agreed he would if it became necessary.

Jim Gustafson let the Board know that the he will be present when the lines are sanitized and tested.

Brian Earls made a motion to decline the proposal made by Jim Court. Seconded by Richard Pelissey. **Motion carried.**

LIGI Asset Purchase: Donna passed out a copy of the final documents for the Board's review.

Construction Update: Dick reported to the Board that Bill Booker Construction has completed laying most of the line on the east side of Hwy 97 and they are ready to be tested. Crews will begin laying line on the west side, starting at Sentry. After completing Hwy 97, they will move on to Huntington Rd. Work crews will probably not work during the week of Christmas.

Dick reported a possible closed valve in the Newberry Industrial Park (Reed Rd). Crews will work to find the problem.

Well #2 pump will be set tomorrow (12/11/02) and masonry will be done by the end of the week.

Brian reported that customers would like to know when their driveways would be blocked. BarbeAnn asked Donna to work with Ron Cogswell on looking ahead regarding these issues. He also reported that the phone and cable companies are getting upset that they need to keep coming out to the job sites to repair cut cables. He stressed the need to keep a good relationship with these companies.

Dick reported a problem at Sentry Market yesterday (12/9) with construction crews blocking both entrances. He will talk to contractor about this problem.

New Business:

EDU List: Donna gave all Board members a copy of the EDU list we will be using. This list is based on information gathered by DEQ. The District will add and delete from this list as necessary. We will need to add categories for "Industrial" and "Car Wash". The EDUs for a car wash will depend upon how much fresh water is used. Most car washes recycle and reuse their water.

Letter from Grace Miller: Donna presented the Board with a letter received from Grace Miller, a future customer. In her letter, Ms. Miller asked the Board to forgive any hook-up fees we would be charging her. Donna will write a letter for BarbeAnn's signature stating that the District will not be charging existing customers any hook-up fees and that any fees she incurs will be the cost of hiring a plumber to install her lines from the meter to the structure.

Insurance on LIGI's Tank: Donna reported that Rex Lesueur asked whether or not the District would be insuring the tank purchased from LIGI. The cost would be approximately \$200.00 per year. Previously, the tank has been insured by Neal Russell. Donna will find out when the insurance expires and work with Rex on this.

Next Meeting Date: Due to the Holidays this month, there will not be any more meetings of the Board of Commissioners until January 7, 2003. BarbeAnn stated she would use the time between meetings to work on a press release.

Payment of Bills: James made a motion to pay all bills presented to the Board. Seconded by Richard. **Motion carried.**

Correspondence List: The correspondence list was reviewed.

Meeting adjourned at 14:34 p.m.

Meeting re-called to order at 14:36 p.m.

Petty Cash Fund: Kitty made a motion that we set up a petty cash fund for postage and other small miscellaneous office items. Seconded by Richard. **Motion carried.**

Meeting adjourned at 14:38 p.m.

Respectfully submitted by:

Donna Blatnik
Admin. Assistant
La Pine Water District