

MINUTES

April 23, 2002

BOARD MEETING

A quorum was established and the meeting was called to order at 1:02 pm by President BarbeAnn Nelson-Dodson. Board members in attendance were BarbeAnn Nelson-Dodson, Richard Pelissey, James Newton, Brian Earls and Kitty Shields.

Guests: Steve Cox with H.G.E. Engineering
Andy Newton with La Pine Special Sewer District
Jim Gustafson with La Pine Fire Department

Brian moved that the minutes of the April 9, 2002 Board Meeting and the April 16, 2002 Executive Committee Meeting be approved as presented. Kitty seconded. Motion carried.

Old Business:

Intergovernmental Agreement – Kitty moved to get legal review of the agreement prepared by the Water District and submitted to the Sewer District before it is signed. Brian seconded. Motion carried. BarbeAnn will find a local attorney and get the agreement to them.

Russell Water Distribution System – Neal told BarbeAnn he would provide a Profit and Loss statement and an inventory list. Brian has received the P&L and said that Neal's demand of \$60,000 is not unjustified by the P&L. BarbeAnn suggested the decision be tabled for now so each board member has time to think about it.

Ordinance Changes – Sherry handed out drafts of the changes recommended at the Executive Committee meeting, except for the one saying we would provide meters to each building or dwelling. The drafts were approved except they requested a change that we will bill property owners only. The Board decided to have Sherry draft a change that we will provide only one meter to the property line of existing properties with multiple buildings. New construction will be done with individual meters to each building.

Sherry said we received approval of the conditional use permit and site plan review. There are some conditions, and she provided Steve Cox with a copy so he can assure compliance.

New Business:

Steve Cox handed out the bid tabulations. There were no changes to apparent low bidder after tabulation. Kitty moved to tentatively award to the lowest bidder for Schedules A, B, and C contingent upon review of contractors by H.G.E. and approval of R.U.S. James seconded. Motion carried.

The breakdown of schedules is as follows:

Schedule A: Bill Booker Construction – Distribution Improvements from Finley Butte and Russell Road west. Allowed 250 days.

Schedule B: Tapani Construction – Transmission Main from Finley Butte and Russell Road east. Allowed 120 days.

Schedule C: Jack Robinson & Sons Construction – Reservoir, well and pump stations. Allowed 250 days.

There is a \$500 / day penalty clause if not completed on time.

Grant Fund Remainder Options – Steve Cox presented several suggestions from H.G.E.:

- Purchase well site from County
- Purchase Russell Water Distribution System
- Purchase LIGI System
- Build 2nd well at site
- Close the loop across the south end of the District
- Pay for the upsize for the New Neighborhood and recoup from the County
- School Water Lines on their property
- Increase size of the well from 12” to 14”
- Improve the Reed Road crossing at Hwy 97 from 8” to 12”
- Construct an office building at the LIGI Reservoir site

BarbeAnn said Andy had also suggested they purchase equipment and repair parts that will be needed to operate.

Midstate Electric submitted an estimate for increasing the size of station at the LIGI site to \$955. It was given to Steve.

There being no further business, the meeting was adjourned at 2:40 pm.

Respectfully submitted
Sherry Evertson