

MINUTES
February 12, 2002
BOARD MEETING

A quorum was established and the meeting was *called to order* by President BarbeAnn Nelson-Dodson at 1:03pm.

Brian moved to *approve the minutes* of the January 8th board meeting and the January 29th work session as presented. James seconded. Motion carried.

Guests: Jim Gustafson with Lapine Fire Department and Steve Cox with H.G.E. Engineering

Steve Cox reported that the Conditional Use Permit is completed and ready for signature. He also prepared a "Waiver for Permit Fee" request on our behalf to save us the \$2,525 in site plan review, conditional use permit and variance fees.

Steve said the Railroad Permit is approved. They accepted the SDAO Blanket Insurance for our coverage. The contractor who gets the bid will still need to meet insurance requirements but we are covered.

Steve estimates about a week of loose ends to tie up and we will be ready to advertise the project for bids. The bid period is 30 days. He explained the process (see attached summary) and estimates that we will be starting construction by the first or mid part of June.

Office Managers Report:

Sherry reviewed the RUS Checklist. The only remaining item for us is RUS approval of the preliminary bond transcript. As soon as that is received, the Bond Counsel will request proposals for Interim Financing and assist us with getting it.

SDAO Conference provided a full day workshop on local budget law. She suggested we assign a budget officer now and get started on the process. Brian was designated as the 2002-2003 year budget officer.

Sherry read correspondence from Ken Jones reminding us that we have not provided him with the information he needs in order to give us a legal opinion on purchasing existing lines from LIGI or Neal Russell or anyone else. She mentioned that since the existing line we plan to use is part of the specs that will be issued for bid, it is critical that we get a determination on whether or not we will be able to use it. BarbeAnn asked Steve Cox to

find out at the LIGI meeting that he is attending after our meeting if they have resolved the issue. If not, Sherry suggested that we supply the attorney with the necessary information so he can contact the parties involved.

Sherry reported that we received the final paperwork on annexation of the New Neighborhood. Nothing was mentioned in the paperwork about the verbal agreement we have with the County that they will bear the cost of providing water to the New Neighborhood. The Board asked Sherry to see if we can get something in writing.

Rex reviewed the RUS requirements for crime policy insurance and he can provide it for \$645 per year. Sherry told him to go ahead since it is required in order to get funding.

Old Business:

Response to Fire Department concerns on our ordinances was tabled until a future meeting.

New Business:

Office remodel: James moved to approve the office remodel presented by LCAT. Brian seconded. Motion carried.

Correspondence was reviewed.

Bills to be approved were read. James moved to approve the bills as presented. Kitty seconded. Motion carried.

There being no further business, the meeting ***adjourned*** at 2:14 pm.

Respectfully submitted,
Sherry Evertson